



# Inner West Community Committee

Armley, Bramley & Stanningley, Kirkstall

**Meeting to be held in Fairfield Community Centre  
Fairfield Terrace, Bramley, Leeds, LS13 3DQ  
Tuesday, 6th September, 2022 at 6.00 pm**

**Councillors:**

- |               |                            |
|---------------|----------------------------|
| L Cunningham  | - Armley;                  |
| J McKenna     | - Armley;                  |
| A Smart       | - Armley;                  |
| C Gruen       | - Bramley and Stanningley; |
| J Heselwood   | - Bramley and Stanningley; |
| K Ritchie     | - Bramley and Stanningley; |
| H Bithell     | - Kirkstall;               |
| J Illingworth | - Kirkstall;               |
| F Venner      | - Kirkstall;               |

Please do not attend the meeting in person if you have symptoms of Covid-19 and please follow current public health advice to avoid passing the virus to other people





**Co-optees**

Jonathan Butler

Bramley & Stanningley Ward

Joanne Fiddes

Bramley & Stanningley

Stephen Garvani

Kirkstall Ward

Steve Harris

Kirkstall Ward

Catherine Hyde

Armley

Stephen McBarron

Bramley & Stanningley Ward

Agenda compiled by: Debbie Oldham

Governance Services, Civic Hall, LEEDS LS1 1UR

Head of Locality Partnerships – Liz Jarmin Tel: 0113 37 89035

*Images on cover from left to right:*

*Armley - Armley Mills; Armley Library (old entrance)*

*Bramley & Stanningley - war memorial; Bramley Baths*

*Kirkstall – Kirkstall Leisure Centre; deli market at Kirkstall Abbey*

# A G E N D A

Item No	Ward/Equal Opportunities	Item Not Open		Page No
1			<p><b>APPEALS AGAINST REFUSAL OF INSPECTION OF DOCUMENTS</b></p> <p>To consider any appeals in accordance with Procedure Rule 15.2 of the Access to Information Procedure Rules (in the event of an Appeal the press and public will be excluded).</p> <p>(*In accordance with Procedure Rule 15.2, written notice of an appeal must be received by the Chief Democratic Services Officer at least 24 hours before the meeting.)</p>	
2			<p><b>EXEMPT INFORMATION - POSSIBLE EXCLUSION OF THE PRESS AND PUBLIC</b></p> <p>1 To highlight reports or appendices which officers have identified as containing exempt information within the meaning of Section 100I of the Local Government Act 1972, and where officers consider that the public interest in maintaining the exemption outweighs the public interest in disclosing the information, for the reasons outlined in the report.</p> <p>2 To consider whether or not to accept the officers recommendation in respect of the above information.</p> <p>3 If the recommendation is accepted, to formally pass the following resolution:-</p> <p>RESOLVED – That, in accordance with Regulation 4 of The Local Authorities (Executive Arrangements) (Meetings and Access to Information) (England) Regulations 2012 or Section 100A(4) of the Local Government Act 1972 as appropriate, the public be excluded from the meeting during consideration of those parts of the agenda designated as containing exempt information on the grounds that it is likely, in view of the nature of the business to be transacted or the nature of the proceedings, that if members of the press and public were present there would be disclosure to them of exempt information, as follows:-'</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
3			<p><b>LATE ITEMS</b></p> <p>To identify items which have been admitted to the agenda by the Chair for consideration.</p> <p>(The special circumstances shall be specified in the minutes.)</p>	
4			<p><b>DECLARATION OF INTERESTS</b></p> <p>To disclose or draw attention to any interests in accordance with Leeds City Council's 'Councillor Code of Conduct'.</p>	
5			<p><b>APOLOGIES FOR ABSENCE</b></p> <p>To receive any apologies for absence.</p>	
6			<p><b>OPEN FORUM / COMMUNITY FORUMS</b></p> <p>In accordance with Paragraphs 4.16 and 4.17 of the Community Committee Procedure Rules, at the discretion of the Chair a period of up to 10 minutes may be allocated at each ordinary meeting for members of the public to make representations or to ask questions on matters within the terms of reference of the Community Committee. This period of time may be extended at the discretion of the Chair. No member of the public shall speak for more than three minutes in the Open Forum, except by permission of the Chair.</p>	
7			<p><b>MINUTES - 13TH JULY 2022</b></p> <p>To receive the minutes of the meeting held on 13<sup>th</sup> July 2022, for approval as a correct record.</p>	7 - 18
8			<p><b>MATTERS ARISING</b></p>	
9			<p><b>CO-OPTEE'S REPORT</b></p> <p>The report of the City Solicitor invites Members to give consideration to appointing a co-optee for the Armley ward to the Community Committee for the duration of the 2022/2023 municipal year.</p>	19 - 22

Item No	Ward/Equal Opportunities	Item Not Open		Page No
10			<p><b>HIGHWAYS - ANNUAL IMPROVEMENT CONSULTATION</b></p> <p>To receive and consider the attached report which provides the Inner West Community Committee with an update on the Highways Annual Improvement Consultation.</p>	23 - 34
11			<p><b>AGE FRIENDLY LEEDS STRATEGY &amp; ACTION PLAN 2022-2025</b></p> <p>Th receive and the consider the report of the Director of Public Health on the Age Friendly Leeds Strategy &amp; Action Plan 2022-2025.</p>	35 - 40
12	Armley; Bramley and Stanningley; Kirkstall		<p><b>INNER WEST COMMUNITY COMMITTEE FINANCE UPDATE REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships which provides an update on the budget position for the Wellbeing Fund, Youth Activity Fund Capital Budget, as well as the Community Infrastructure Levy budget for 2022/23.</p>	41 - 50
13	Armley; Bramley and Stanningley; Kirkstall		<p><b>INNER WEST COMMUNITY COMMITTEE UPDATE REPORT</b></p> <p>To consider the report of the Head of Locality Partnerships providing an overall update on the work that the Communities Team is engaged in, based on priorities identified by the Community Committee.</p>	51 - 68
14			<p><b>DATE AND TIME OF NEXT MEETING</b></p> <p>The next meeting of the Inner West Community Committee will be on Tuesday 9<sup>th</sup> November 2022 at 6pm. Venue to be confirmed.</p>	

Item No	Ward/Equal Opportunities	Item Not Open		Page No
			<p><b>THIRD PARTY RECORDING PROTOCOL</b></p> <p>Third Party Recording</p> <p>Recording of this meeting is allowed to enable those not present to see or hear the proceedings either as they take place (or later) and to enable the reporting of those proceedings. A copy of the recording protocol is available from the contacts named on the front of this agenda.</p> <p>Use of Recordings by Third Parties – code of practice</p> <p>a) Any published recording should be accompanied by a statement of when and where the recording was made, the context of the discussion that took place, and a clear identification of the main speakers and their role or title.</p> <p>b) Those making recordings must not edit the recording in a way that could lead to misinterpretation or misrepresentation of the proceedings or comments made by attendees. In particular there should be no internal editing of published extracts; recordings may start at any point and end at any point but the material between those points must be complete.</p> <p><b>VENUE DETAILS AND MAP FOR THE MEETING</b></p>	69 - 70

## INNER WEST COMMUNITY COMMITTEE

WEDNESDAY, 13TH JULY, 2022

**PRESENT:** Councillor A Smart in the Chair

Councillors H Bithell, L Cunningham,  
C Gruen, J Heselwood, J Illingworth,  
J McKenna, K Ritchie and F Venner

### **CO-OPTEES PRESENT**

1 Stephen Garvani, Stephen McBarron, Jonathan Butler and Andy Rontree  
**Appeals Against Refusal of Inspection of Documents**

2 There were no appeals against the refusal of inspection of documents.  
**Exempt Information - Possible Exclusion of the Press and Public**

There were no exempt items.

3 **Late Items**

With the agreement of the Chair a late item was added to the agenda in relation to the Co-opted Members Report. This was circulated to all Members for consideration prior to the meeting.

4 The Chair also agreed for supplementary information to be included in relation to Agenda Item 13 – Finance Report. This was for two Wellbeing applications which was circulated for Members consideration.  
**Declaration of Interests**

5 Cllr Cunningham declared an Other Registrable Interest in relation to Supplementary Information for Agenda Item 13 – Finance Report, as she is a Board Member of Friends of Armley and Gotts Park.  
**Apologies for Absence**

Apologies for absence had been received from two of the nominated co-optees:

- Joanne Fiddes – Bramley and Stanningley nominee
- Cat Hyde – Armley nominee

6 **Open Forum / Community Forums**

7 On this occasion there were no members of the public present at the meeting.  
**Minutes - 16th March 2022**

Councillors Bithell and Ritchie joined the meeting at 18:10 during this item.

It was noted that there was a typo under minute 47 – Minutes in relation to Cllr Illingworth’s declaration of Other Registrable Interests. Instead of Kirkstall Valley Development Team it should have read Kirkstall Valley Development Trust.

**RESOLVED** – To approve the minutes of the meeting held on 16<sup>th</sup> March 2022 as a correct record.

## 8 **Matters Arising**

### Minute 47 – Minutes

Cllr McKenna raised the issue of supplementary information being submitted in relation to Wellbeing applications. It was his view that circulating supplementary information for Members to consider Wellbeing applications required more time to look at the applications thoroughly. It had been noted in the previous minutes that a workshop should be convened to look at applications and ensure all the relevant information was included from the organisations, so that full consideration could be given to all applications.

He suggested a paper be brought to the next meeting to consider the suggestion of workshops. It was acknowledged that Members of the Community Committee had given a clear steer at the previous meeting of the proposal for workshops to discuss future funding applications.

## 9 **Late Item of Business - Appointment of Co-optees for Community Committees**

The report of the City Solicitor invited Members to give consideration to appoint co-optees to the Community Committee for the duration of 2022/23 municipal year.

Paragraph 9 of the submitted report listed the nominations received as follows:

Bramley and Stanningley

- Jonathan Butler
- Joanne Fiddes
- Stephen McBarron

Kirkstall

- Stephen Garvani
- Steve Harris
- Andy Rontree

A nomination for Armley was also put forward at the meeting.

Armley

- Cat Hyde

Armley Ward Members requested that a report also be brought to the September meeting after further discussions had taken place in relation to more nominations for Armley.

**RESOLVED** - To appoint the following Co-opted Members to the Inner West Community Committee for 2022/23 municipal year:

Draft minutes to be approved at the meeting  
to be held on Tuesday, 6th September, 2022



#### Bramley and Stanningley

- Jonathan Butler
- Joanne Fiddes
- Stephen McBarron

#### Kirkstall

- Stephen Garvani
- Steve Harris
- Andy Rontree

#### Armley

- Cat Hyde

## 10 Update on Leeds 2023 Year of Culture

The Chief Officer Culture and Economy submitted a report to provide the Inner West Community Committee with an update on LEEDS 2023 and to gather input and support from elected members and residents.

Members were shown a presentation as an introduction to the LEEDS 2023 year of culture with a brief background which included the setting up of the Leeds Culture Trust with an independent chair, funding, scrutiny, partnership working and promotion of the year of culture.

Members were informed of the following points:

- It is the aim of LEEDS 2023 for 75% of Leeds residents to be involved in the events. Some of the events will be free and held in all 33 wards with schools being invited to get involved. The aim is to show the diverse heritage of the city.
- Economic research has suggested that holding this type of event will attract investment to the city particularly through retail and hospitality.
- My LEEDS 2023 aims to empower the local communities through partnership and community working. There will be 33 Neighbourhood Hosts with one host recruited from each ward, this will be a paid role as a member of the LEEDS 2023 Team. The role will be as a connector to local residents to access and make the most of the Year of Culture. They will also play a key role in an event called the Weekender.
- The Weekender will take place for two days in August 2023 animating every ward with neighbourhood events. The aim is to bring together the communities through events such as street parties, cook outs and mini carnivals.
- Currently the team are holding events in wards to promote the LEEDS 2023 Year of Culture.
- The Team are looking to recruit at least 1,000 volunteers from all wards and all walks of life across Leeds. It is the hope that this will be the start of a legacy for volunteers to become involved in events across Leeds.
- The Team requested support and assistance to spread the word of the host and volunteer roles and the events to the local groups and networks in the Inner West area.

- Roadshows to promote LEEDS 2023 had already taken place in the Inner West area. However, it was noted that there was to be a Roadshow at Kirkstall Forge on 21<sup>st</sup> July 2022.

Member's discussions included:

- Members were pleased to see the impact of the projects already in Armley and wanted to ensure that back stories be provided as these had already proved popular in the local area in relation to the 'Armley Horses'
- Members acknowledged culture as an important way to raise income for the city, benefitting the economy especially in these difficult times. They recognised that culture was as important to the children of the city along with essentials such as beds and food and families should not have to make the choice between these things. The team offered to produce a useful Q&A for Members to use, to deflect negative comments in relation to the LEEDS 2023 Year of Culture.
- In relation to concerns raised by Members about the short lead in time to recruit Neighbourhood Hosts and 1,000 volunteers. The Team explained that the recruitment for Neighbourhood Hosts was already live and would close on 8<sup>th</sup> August 2022, with the Team looking to have Hosts in post in October. It was noted that training, internal workshops, master classes and mentoring would be provided with continual training being given throughout the year.
- Members acknowledged that it had not been defined where or how the grant funding would be spent.
- Members were of the view that most of the events should take place in the local ward areas but recognised that some of the bigger events would need to take place in the City Centre.
- The Committee recognised that links to Bradford UK City of Culture 2025 would be beneficial for both cities and the region.

**RESOLVED** - To note the content of the report.

## **11 Highways & Transportation – Stanningley Bottom Review**

The Chief Officer Highways and Transportation submitted a report in relation to the road junction and layout at Stanningley Bottom.

The submitted report asked the Community Committee to note the current Highways and Transportation position regarding the highway at Stanningley Bottom and for their consideration to the future layout and operation of the Stanningley Bottom scheme and what funding options may be available to contribute to requested maintenance and /or improvements.

The Community Committee were provided with the following information:

- CityConnect projects have been introduced across Leeds, aiming to provide segregated cycle and pedestrian infrastructure along key routes. The Leeds to Bradford cycle superhighway which runs along

Bradford Road, Stanningley Road and Armley Road was the first scheme in Leeds.

- At Stanningley Bottom there was insufficient space to provide cycle tracks, so a project was developed which introduced changes to the road environment including coloured materials and changes in kerblines. This project also includes two un-marked 'roundel' junctions and two zebra crossings.
- It was noted that this scheme has successfully reduced traffic speeds and queues on the approaches to Stanningley Bottom.
- In 2018 an enhancement scheme was undertaken to provide greater contrast between surface textures. It was noted that this has been successful in improving driver behaviour and understanding. However, there has been some deterioration of the surface and responsive repairs have been undertaken.
- It was acknowledged that there have been concerns raised regarding road safety at the unmarked junctions, although the recorded injury data indicates that the junction is performing well. It was noted that there are ongoing requests for mini-roundabout markings to be provided although as most motorists use the junction safely these were not thought to be necessary.

Options had been provided for Member's consideration which included:

- Reactive maintenance of existing layout
- Full resurfacing of the carriageway at Stanningley Bottom
- Full resurfacing plus additional road markings and crossing enhancements

Member's discussions included:

- Members were supportive of the proposals with their preference noted as Option 3. However, they were of the view that a more sizable contribution should come from the Outer West Community Committee as most commuters using this route would come from the Outer West area.
- Members acknowledged that only approximate costs could be provided at this time, until the preferred scheme was known and the materials to be used. It was noted that budgets for Road maintenance and road safety could not be mixed.
- Members requested maps to show the location of the junction and the boundaries of the Outer West and Inner West areas.
- Members requested that materials be sourced that would provide durability at this busy junction.
- Members requested that the cycle route on this stretch of road be looked at as it was noted that the cycle lane lost continuity on the stretch of road close to the shopping centre. It was also suggested that the 'Roundells' be replaced as they were not good for cyclists.
- Members were of the view that in general the scheme had proved to be successful in reducing traffic speed and incidents at the junction.
- Members requested that they be kept updated on this matter.

**RESOLVED** - To note the content of the report and the Committee's preference for Option 3.

## 12 Community Committee Champions Role Profile

The report of the Head of Locality Partnerships updated the Champions Role profile.

The role and responsibility of a Community Committee Champion was discussed and ratified at the Chairs Forum meeting held in February 2022. Members noted the intention for Champions to meet on a regular basis with the relevant Executive Board Member.

**RESOLVED** – To note the content of the report and the Champions Role profile, when making appointments to each of the themed champions.

## 13 Inner West Community Committee Finance Update Report

The report of the Head of Locality Partnerships provided the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, and the Community Infrastructure Levy Budget for 2022/23.

Members were provided with the following information and requested to give consideration on the minimum conditions and applications:

- Paragraph 14 – 16 presented the minimum conditions as previously approved by the Committee to reassure Members that all delegated decisions would be taken within an appropriate governance framework with appropriate member consultation.
- Members were asked to note the Wellbeing Budget's remaining balance of £101,389.38. Table 1 of the submitted report provided a breakdown of projects and balances for each ward. Officers were requested to provide the project organisations name in Table 1.
- Members were requested to give consideration for the following Wellbeing Budget ring-fences:
  - Small Grants and Skips allocation - £6,000 with £2,000 per ward. Approved
  - Community Engagement allocation - £750 with £250 per ward. Approved
  - Inner West blue Grit Bins allocation - £2,418.60 allocations per ward:
    - Armley 10 blue bins - £806.20 – Approved
    - Bramley & Stanningley 13 blue bins - £1,048.06 – Approved
    - Kirkstall 7 blue bins - £564.34 – Approved
- Inner West Youth Summit allocation £2,250 with equal split of £750.00 per ward – Approved.

- CCTV Cameras allocation £6,000 with each ward having 2 cameras each at £2,000 – Approved.
- Inner West Festive Lights allocation £10,612 to cover costs for festive motifs, plus Leeds Light staff to attend switch on events:
  - Armley £2,660 – Approved
  - Bramley & Stanningley £2,396 – Approved
  - Kirkstall £5, 556 – Approved
- The following Wellbeing and Capital projects were considered:
  - Bramley Park Ice-Cream Play Item – Parks & Countryside requested £10, 506.72 – Approved (Bramley & Stanningley Ward)
  - Bramley Open Arts Group Leeds 2023 – Fairfield Community Centre requested £4,600 – Approved. (Bramley & Stanningley Ward)
  - Operation Mineral – West Yorkshire Police Early Action requested £1,358 (£452.66 per ward) Approved
  - New Wortley Community Association 40<sup>th</sup> Anniversary Celebrations – New Wortley Community Association requested £2,000 – Approved (Armley Ward) At this point in the meeting Cllr McKenna declared an Other Registrable Interest as his wife has an unpaid role as Chair of Trustees of New Wortley Community Association
- Inner West Anti-Social Behaviour (ASB) and Speeding Operations – West Yorkshire Police, West Leeds Neighbourhood Policing Team requested £6,035.20 (£2011.73 per ward) Approved. Members requested a condition be added for the team to move around the roads in the wards on a half hourly basis to discourage ASB and speeding.
- Speed Indicator Device (SID) for Kirkstall Ward – LCC Highways requested £3,500 – Approved (Kirkstall ward)
- Community Youth Project – The City of Leeds YMCA requested £5,265 – Approved (Kirkstall ward) Ward Members requested that the organisation look for match funding for future applications.
- Bramley Christmas Tree - LCC Forestry requested £609.21 – Approved (Bramley ward) It was noted that LCC Forestry were looking to source a tree which could be planted.
- Armley Sculpture Trail – Assembly House requested £1,500 – Approved (Armley ward)
- SOS+ 15 Week School Programme – Bramley Cluster and Children's Services requested £5,000 – Approved (Bramley & Stanningley ward) Members requested that this programme be offered to pupils on roll at Leeds West Academy but currently not attending.
- Armley Park Events 2022 – Friends of Armley and Gotts Park requested £2,566 – Approved (Armley ward) It was noted that repeat bids should be discussed at future workshop.
- Leeds Hyde Park Sports Club -m Leeds Hyde Park Sports Club requested £3,700 – This was deferred for further information (Kirkstall ward)
- Members were asked to note the projects listed at paragraph 39 which had been approved since the last meeting on 16<sup>th</sup> March 2022.

- Members were asked to note that one project had been declined since the last meeting on 16<sup>th</sup> March 2022. This was listed at paragraph 40 of the submitted report.
- Members were asked to note the remaining balance of £50,330.42 in the Youth Activity Fund. Table 2 of the report provided a breakdown of projects split by wards.
- Members were advised that the Capital Budget had a remaining balance of £22,280.08. Table 3 provided a summary of projects.
- Members were informed that the Community Committee currently have £74,915.42 to spend in the Community Infrastructure Levy budget. Table 4 provided a summary.

#### **RESOLVED -**

- a. To agree the minimum conditions as set out in paragraph 14 of the report
- b. Details of the Wellbeing Budget position (Table 1) be noted
- c. Proposed Ring Fences (paragraph 22 onwards) be approved as set out above
- d. Wellbeing proposals for consideration and approval (paragraph 29 onwards) be approved or deferred as set out above
- e. To note details of the projects approved via Delegated Decision (paragraph 39)
- f. To note monitoring information of its funded projects (paragraph 43 onwards)
- g. To note details of the Youth Activities Fund (YAF) position (Table 2)
- h. To note details of the Small Grants & Skips budget Budget (paragraph 48)
- i. Details of the Capital Budget (Table 3) be noted
- j. Details of the Community Infrastructure Levy Budget (Table 4) be noted

## **14 Community Committee Appointments 2022/2023**

The City Solicitor submitted a report to the Members of Inner West Community Committee asking Members to note the appointment of Cllr Alice Smart as Chair of the Inner West Community Committee for 2022/23, as agreed at the recent Annual Council Meeting. The report also invited Members to make appointments to those positions detailed in section 6 and the appendices.

It was noted that no appointments were required to any outside bodies this municipal year 2022/23. However, nominations were sought for:

- Children and Families Cluster – Inner West (formerly ACES which has now merged with Farnley Cluster)
- Children and Families Cluster – Bramley
- Children and Families Cluster – Headingley / Kirkstall
- Local Housing Advisory Panel
- Local Care Partnerships
  - Armley

- Bramley, Wortley and Middleton
- Pudsey and Bramley
- Champions
  - Children’s Service
  - Environment and Community Safety
  - Employment, Skills and Welfare
  - Health Wellbeing and Adult Social Care
- Corporate Parenting Board

Members requested that invites for the Local Care Partnerships be sent to all Ward Councillors.

It was suggested that invites be sent to all Ward Councillors and co-opted members for Children’s Services Cluster meetings. It was noted that invites had been sent to co-opted members prior to the Pandemic.

Due to other commitments, it was agreed that Cllr Gruen would take the lead as Children’s Services Champion along with the Corporate Parenting Board role with Cllrs Heselwood and Bithell to assist. Invites to the Corporate Parenting Board to be sent to all 3 Members

**RESOLVED** – To note the appointment of Cllr Alice Smart as the Chair of the Inner West Community Committee for 2022/23 and to appoint as follows:

<b>Organisation / Outside Body</b>	<b>Number of Places</b>	<b>Current Appointment</b>
Children’s Services Clusters: Inner West Bramley Headingley /Kirkstall	1 1 1	Cllr J McKenna Cllr C Gruen Cllr H Bithell
Inner West LHAP	3	Cllr K Ritchie Cllr H Bithell Cllr J McKenna
Local Care Partnerships: Armley Bramley, Wortley & Middleton West Leeds (Pudsey/Bramley)	1 1 1	Cllr L Cunningham Cllr K Ritchie  Cllr K Ritchie
Champions: Employment, Skills and Welfare  Children’s Services  Environment and		Cllrs J McKenna & J Illingworth  Cllrs C Gruen as lead & J Heselwood & H Bithell

Draft minutes to be approved at the meeting to be held on Tuesday, 6th September, 2022

Community Safety		Cllrs K Ritchie & H Bithell
Health, Wellbeing and Adult Social Care		Cllr L Cunningham
Corporate Parenting Board		Cllr C Gruen as Lead with Cllrs J Heselwood and H Bithell

## 15 Inner West Community Committee Update Report

The submitted report of the Head of Locality Partnerships brought to the attention of Members an update on the work which the Communities Team has been engaged in, based on the priorities identified by the Community Committee.

As part of the report Members were also invited to appoint to each of the Sub-Groups of the Community Committee for 2022/23 and also make nominations for Chairs of the Armley and Bramley Community Forums for 2022/23.

Members requested that invites to the sub-groups be sent to all Councillors of the Inner West Community Committee.

Cllr Ritchie provided an update on the safety equipment to be installed along the Canal at the site of the locks. It was noted that equipment such as throwlines would be at locations in all three wards.

**RESOLVED** – To note the content of the report and to appoint to the following:

Children and Young People Sub-Group – Cllr C Gruen to Chair  
 Environment – Cllr Bithell to Chair  
 Invitations to the sub-groups to be sent to all Councillors of the Community Committee.

Armley Forum – Cllr J McKenna to Chair  
 Bramley & Stanningley Forum – Cllr J Heselwood to Chair

## 16 Youth Activity Fund Consultation Report

The Head of Locality Partnerships submitted a report which provided Members with background and context on the decision not to have a Youth Summit in 2021/22.

The report also provided the committee with an update on the Youth Activity Fund Consultation with children and young people which aimed to inform the committee's Youth Activity Spend for 2022/23.



Member's attention was drawn to Paragraph 18 of the report which showed the most popular activities which included:

1. Sports
2. Cooking
3. Arts and Crafts
4. Outdoor Adventures
5. Coding

Other activities mentioned were; Football, Boxing, Drawing, Netball, Swimming, Volleyball, Gymnastics, Tennis, Debating, Board Games, Science Days, Basketball, Badminton, Athletics, Cheerleading, Rugby, Gym, Climbing, Trampolining, Canoeing, Knitting, Chess, Photography, learning another language, Discussion and Support Groups.

It was noted the Youth Activity Fund spend would focus on the activities suggested.

Members did have concerns that the number of completed questionnaires was low and suggested that incentives might help to increase numbers of participants.

**RESOLVED** - To note the content of the report.

**RESOLVED** -

- a) Reflections from the last 12 months during the pandemic (Paragraphs 10-13) to be noted
- b) Details of the Youth Activity Fund consultation survey (Paragraphs 14-20) be noted
- c) That the Youth Activity Fund survey informs the Community Committee's Youth Activity Fund for 2022/23 to be noted
- d) That any projects funded by the Community Committee from the Youth Activity Fund focus on the themes and activity priorities identified in the Youth Activity Fund Consultation Survey be noted
- e) That options are explored for a physical Youth Summit in the next municipal year, 2022/23 to inform the Youth Activity Fund spend for 2023/24 be noted.

## **17 Date and Time of Next Meeting**

To note the next meeting of the Inner West Community Committee will be on Tuesday 6<sup>th</sup> September 2022, at 6pm. Venue to be confirmed.

*The meeting concluded at 19:55*

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**Report of: City Solicitor**

**Report to: Inner West Community Committee, [Armley, Bramley & Stanningley and Kirkstall]**

**Report author: Debbie Oldham**

**Tel: 0113 3788656**

**Date: 6<sup>th</sup> September 2022**

**For decision**

## **Appointment of Co-optees to Community Committees**

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### **Purpose of report**

1. This report invites Members to give consideration to appointing co-optees to the Community Committee for the duration of the 2022/2023 municipal year.

### **Main issues**

2. In considering this issue, the committee is invited to have regard to the following rules associated with Community Committee co-optees:
3. Article 10 of the Constitution states that by resolution Community Committees may appoint or remove non-voting Co-opted Members who may participate in the business of the Community Committee.
4. The relevant Community Committee Procedure Rules state that:
5. Co-opted members may participate in the debate in the same way as Elected Members, (but will be non-voting members of the Committee).
6. No co-opted member shall be appointed for a period beyond the next Annual Meeting of the Council.
7. With regard to participation on financial matters, in line with Section 102(3) of the Local Government Act 1972, the procedure rules state that, 'Co-optees will not ...participate in (the) business of the committee which regulates or controls the finance of the area'. This

would preclude co-optees participating on matters such as Wellbeing funding applications for example.

## Options

8. Members are invited to give consideration to the possible appointment of the following nominees as co-opted members of the Community Committee for the duration of the 2022/23 municipal year:
9. Armley Ward
  - Shazad Mamood

Further nominations, including any potential nominees for Armley Ward can be considered at the meeting by the Committee, should Members wish to.

## Corporate considerations

### a. Consultation and engagement

This report provides Community Committee Members with the opportunity to formally consider the possible appointment of non-voting co-optees to the Committee for the remainder of the municipal year.

The provision of co-opted representatives on Community Committees enables representatives of the local community to engage in the Committee's decision making processes.

### b. Equality and diversity / cohesion and integration

In considering the appointment of co-optees, Members may wish to give consideration to ensuring that any co-options are representative of the neighbourhoods that the Community Committee covers.

### c. Council policies and city priorities

Co-opted representation on Community Committees, which enables representatives of the local community to engage in the decision making process is in line with the Council's Policies and City Priorities.

### d. Legal implications, access to information and call in

In line with the Council's Executive and Decision Making Procedure Rules, the power to Call In a decision does not extend to those taken by Community Committees.

## Conclusion

10. Given the provisions within the Constitution regarding the appointment of co-opted representatives to Community Committees, the Community Committee is invited to

determine the appointment of non-voting co-optees for the duration of the 2022/23 municipal year.

## **Recommendations**

11. The Community Committee is requested to approve the appointment of those proposed non-voting co-optees, as named within the report, for the duration of the 2022/23 municipal year, and consider any further nominations submitted at the Committee meeting, in order to support the work of the Committee.

## **Background information**

- Not Applicable

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**Report of:** Simon Swift, Executive Manager

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Ian Moore – Highways Asset Manager

**Date:** 6<sup>th</sup> September 2022

**To note**

## **Title: Highways – Annual Improvement Consultation**

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### **Purpose of report**

1. To provide the Inner West Community Committee with an update on the Highways Annual Improvement Consultation.

### **Main issues**

2. The presentation and discussion are intended as an engagement opportunity with ward members, providing the latest information relating to the Highways Annual Improvement Consultation.
3. The update provides relevant background information on the stages of the consultation process conducted and completed, including the challenges faced and progress made to date.
4. The presentation and discussion provide the Inner West Community Committee with key feedback that has been received relevant to the specific Committee area.
5. The presentation and discussion encourage ward members from Armley, Bramley & Stanningley and Kirkstall to offer any additional requests, and to review lists for their relevant wards in order to prioritise planned work.

### **Recommendations**

6. Elected Members are asked to note the contents of the report and presentation that will be provided by an officer from the Highways Team.

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# Highways Asset Management Annual Consultation 2023/2028.

## Inner West Community Committee. Tuesday 06 September 2022.

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# Purpose of Today

- To provide an update on how our annual program is produced and what outcomes we are aiming for.
- To provide an opportunity for additional comments to be received regarding the current and future program.

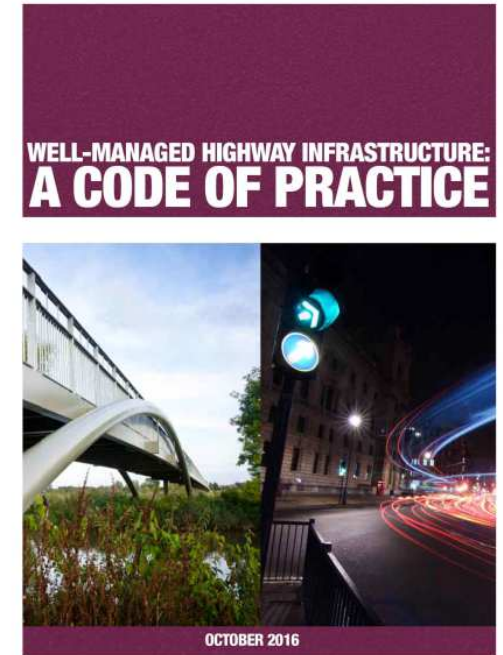


# WMHI – Code of Practice

- DfT Code of Practice – Best Practice.
- Published 28 Oct. 2016
- **36** Recommendations inc. Lifecycle Plans, Inspections, Risk Management and Defect Repair.
- Funding Allocation inc. CRSTS & Leeds Capital.
- Not Statutory. but e.g. Section 58 defence.

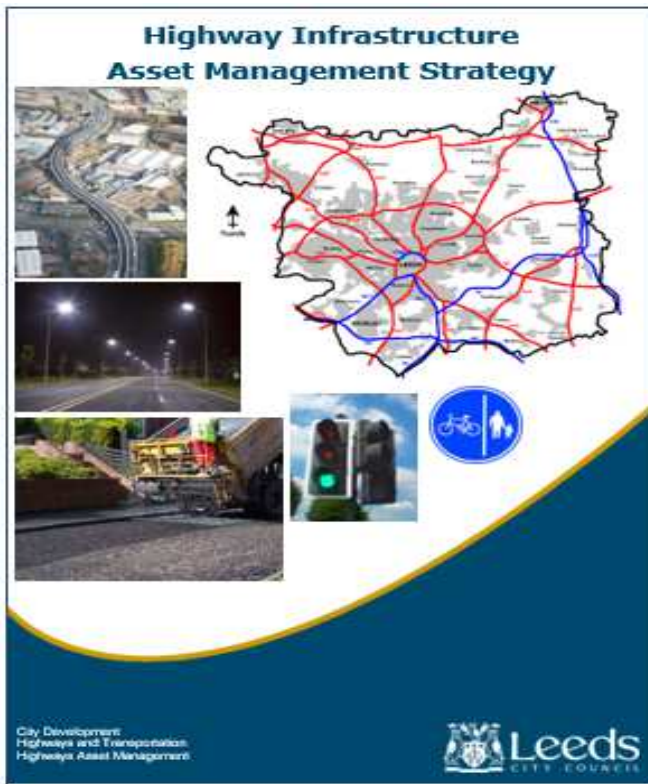
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UK ROADS LIAISON GROUP





# RECOMMENDATION 3 – ASSET MANAGEMENT POLICY AND STRATEGY



An asset management **policy** and a **strategy** should be developed and published. These should align with the corporate vision and demonstrate the contribution asset management makes towards achieving this vision.



# Key Factors to Our Strategy:

## Regional Context

Major changes have occurred, in terms of the position of the Council within both the West Yorkshire Combined Authority (2014). The devolution deal for West Yorkshire (2020) and subsequent Mayoral Combined Authority (2021). The West Yorkshire Transport Strategy (2040)

## Sustainability and Climate Emergency

Aligned with the **Leeds City Council: Best Council Plan 2020-2025** and the Inclusive Growth and Health and Well-Being Strategies that can deliver a strong economy within a compassionate city whilst addressing the Climate Emergency ambition. The **Connecting Leeds Travel Strategy** seeks to achieve these strategic visions through six key transport areas to provide connections between the city, communities and business are made in the most sustainable way and that everyone has an affordable zero carbon choice to travel.

## Communication and Engagement

Effective communication, both with the local communities and key stakeholders, is critical to ensure that HIAM strategies align with these needs and subsequent markers are set for both the setting of service levels and the subsequent monitoring of highway asset performance. The strategy will provide a position on how both communication and engagement take place, how the various community and stakeholder needs are identified and importantly, how through the delivery of the HIAM strategy these are managed.



# The Challenge

The following table demonstrates what is likely to be delivered in a typical year from the current backlog of identified planned maintenance work.

Road Category	Preventative (Dark Amber / Amber)			Refurbishment (Red)		
	Backlog (No.)	Estimated Delivery (No.)	% Delivered	Backlog (No.)	Estimated Delivery (No.)	% Delivered
Principle Road	340	34	10%	174	7	4%
Distributor Road	199	19	10%	83	6	7%
Unclassified Road	306	27	9%	148	11	7%
Local Road	4784	221	5%	2466	110	4%
<b>Grand Total</b>	<b>5629</b>	<b>301</b>	<b>8%</b>	<b>2871</b>	<b>134</b>	<b>6%</b>

Year	Network Length (Km)	Deterioration (Km)	Deterioration (%)	Improvement (Km)	Improvement (%)	Net Deterioration (Km)	Net Deterioration (%)
2019/20	2840	86	3.0%	74	2.6%	-12	0.4%
2020/21	2814	146	5.2%	129	4.6%	-17	0.6%
2021/22	2877	147	5.1%	103	3.6%	-44	1.5%
<b>Averages</b>	<b>2844</b>	<b>126</b>	<b>4.4%</b>	<b>102</b>	<b>3.6%</b>	<b>-24</b>	<b>0.9%</b>

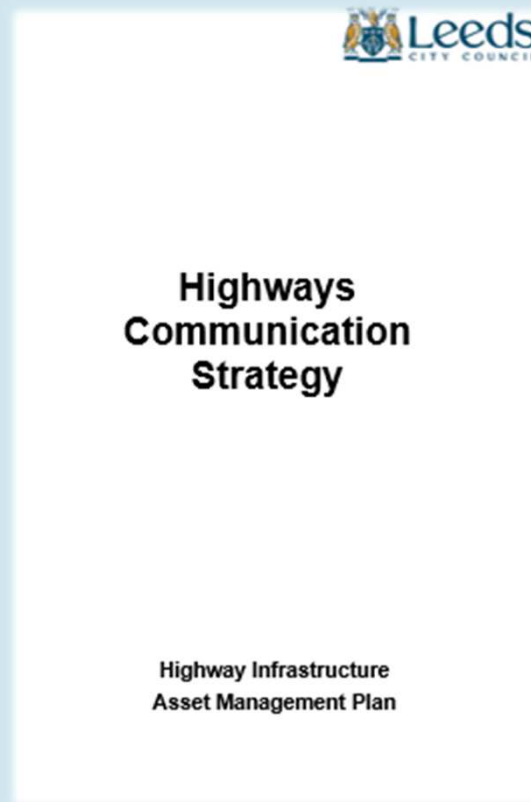
Decline in Network Over the Last Three Years (table 2)

Whilst the net deterioration of 1% may appear relatively small, it represents a decline of 24km or 115 streets falling into decline each year despite the sums invested in improving the network.



# Key Requirement - Communication

All key stakeholders have been identified. Progress has been made in communicating with them around the benefits of and the reasons behind decisions that affect them. This should be supported by a procedure for communicating and, where appropriate, consulting on relevant issues on a regular basis that is transparent and understood.





# Continual Review – Consultation:

**Highways Maintenance Programme**  
**BEESTON AND HOLBECK - LOCAL ROADS**



2017/2018

Structural Maintenance Schemes		Extent of Works	Nature of Work
FAIRFAX ROAD	BEESTON	CEMETERY ROAD TO END	FC
CROSBY STREET	HOLBECK	TOP MOOR SIDE TO INGRAM ROAD	KFC
SHAFTON LANE	HOLBECK	DOMESTIC STREET TO INGRAM ROAD	KFC

2018/2020

Structural Maintenance Schemes		Extent of Works	Nature of Work
CARDINAL CRESCENT	BEESTON	CARDINAL AVE TO CARDINAL AVE	KF
COTTINGLEY ROAD	BEESTON	COTTINGLEY DRIVE TO OS NO 5	KFC
DULVERTON GARDENS	BEESTON	COTTINGLEY DRIVE TO OS NO 20	KFC
MILLSHAW	BEESTON	ELLAND ROAD TO END	KFC
WESTLAND ROAD	BEESTON	DEWSBURY ROAD TO WESTLAND SQUARE	C
LOWFIELDS AVENUE	HOLBECK	ROUNDBOUT TO L/C L/C LAM (GREEN GATES)	KFC
RECREATION CRESCENT	HOLBECK	CLEVELY AVE TO CROSBY RD	KFC
RECREATION ROW	HOLBECK	CROSBY ROAD TO CLEVELYS AVE	KFC

Please note the programme of works above is provisional only and may be subject to change.

\*Stone products: Any street where the proposal is to replace either stone kerbs or flags will be subject to consultation with residents after the budget is confirmed and the programme has been finalised.

Please see 'Guide to Maintenance Treatments' for an explanation of the various programme types.

Key to Work Types:  
**K** = Kerb works    **F** = Footway work    **C** = Carriageway works

www.leeds.gov.uk    Highways Helpline 0113 222 44 07



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**Beeston and Holbeck**

Work Item	Location	Priority	Work Type	Start Date	End Date	Status
FAIRFAX ROAD	CEMETERY ROAD TO END	High	FC	2017-04-01	2017-04-30	Completed
CROSBY STREET	TOP MOOR SIDE TO INGRAM ROAD	High	KFC	2017-05-01	2017-05-31	Completed
SHAFTON LANE	DOMESTIC STREET TO INGRAM ROAD	High	KFC	2017-06-01	2017-06-30	Completed
CARDINAL SQUARE	CARDINAL WALK TO REDHALL GATE (HSE 1 TO 125)	Medium	Micro Asphalt	2018-01-01	2018-01-31	Planned
CARDINAL SQUARE	REDHALL GATE TO CARDINAL WALK	Medium	Micro Asphalt	2018-02-01	2018-02-28	Planned
CARDINAL WALK	CARDINAL ROAD TO CARDINAL SQUARE	Medium	Micro Asphalt	2018-03-01	2018-03-31	Planned
COTTINGLEY DRIVE	ELLAND ROAD TO DULVERTON PLACE	Medium	Surface Dressing	2018-04-01	2018-04-30	Planned
COTTINGLEY DRIVE	DULVERTON PLACE TO COTTINGLEY FOLD	Medium	Surface Dressing	2018-05-01	2018-05-31	Planned
COTTINGLEY DRIVE	COTTINGLEY FOLD TO COTTINGLEY APPROACH	Medium	Surface Dressing	2018-06-01	2018-06-30	Planned
INGRAM ROAD	BROWN LANE EAST TO CROSS INGRAM RD	Medium	Surface Dressing	2018-07-01	2018-07-31	Planned

**Priority Work Beyond 8 Year Forward Works Programme**

Work Item	Location	Priority	Work Type	Start Date	End Date	Status
CARDINAL AVE	CARDINAL AVE TO CARDINAL AVE	High	KF	2019-01-01	2019-01-31	Planned
COTTINGLEY ROAD	COTTINGLEY DRIVE TO OS NO 5	High	KFC	2019-02-01	2019-02-28	Planned
DULVERTON GARDENS	COTTINGLEY DRIVE TO OS NO 20	High	KFC	2019-03-01	2019-03-31	Planned
MILLSHAW	ELLAND ROAD TO END	High	KFC	2019-04-01	2019-04-30	Planned
WESTLAND ROAD	DEWSBURY ROAD TO WESTLAND SQUARE	High	C	2019-05-01	2019-05-31	Planned
LOWFIELDS AVENUE	ROUNDBOUT TO L/C L/C LAM (GREEN GATES)	High	KFC	2019-06-01	2019-06-30	Planned
RECREATION CRESCENT	CLEVELY AVE TO CROSBY RD	High	KFC	2019-07-01	2019-07-31	Planned
RECREATION ROW	CROSBY ROAD TO CLEVELYS AVE	High	KFC	2019-08-01	2019-08-31	Planned

**Key to Effective Planning Bands (withhold/hold/advance)**

- Hold/Advance** - 2018/19 (Cross & Face), 2019/20 (Cross only), 2020/21 (Face only)
- Withhold/Advance** - 2021/22 (Cross & Face), 2022/23 (Cross only), 2023/24 (Face only)
- Hold/Advance** - All other works (limited only additional works to high priority)
- Withhold/Advance** - 2024/25 (Cross & Face), 2025/26 (Cross only), 2026/27 (Face only)



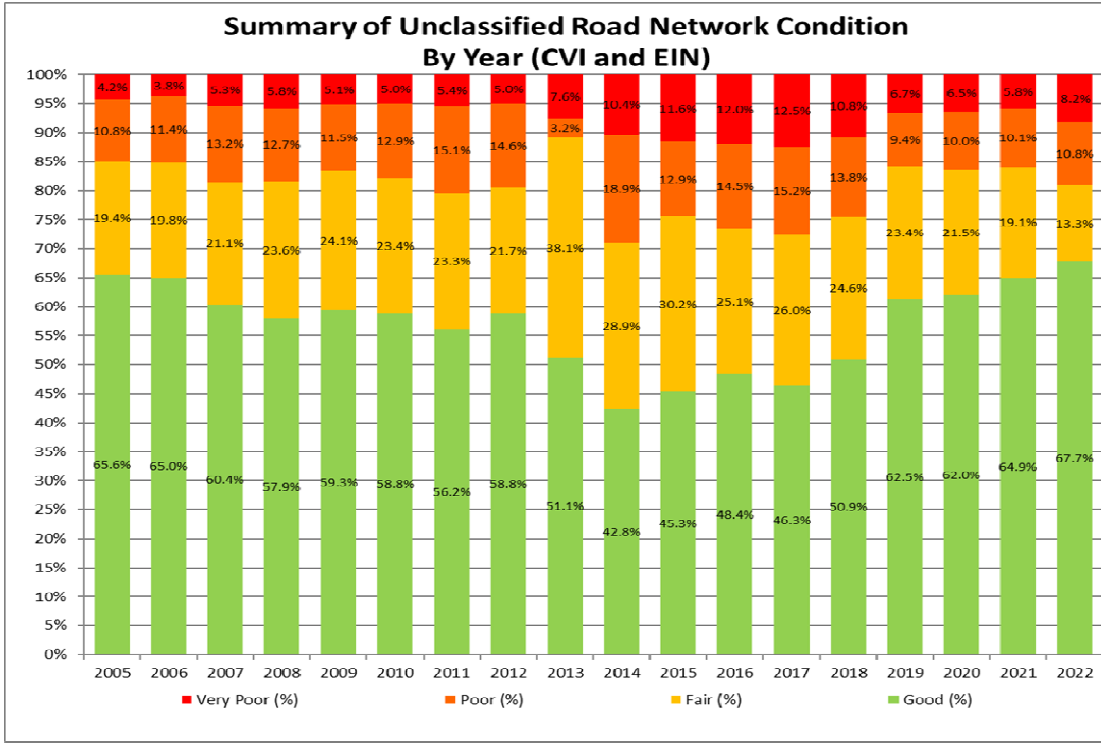


# Progress IS being made!

## Our Target:

Maintain Steady state of roads in a poor condition

Asset Group	Hierarchy Class	Very Poor
Principal Roads	2	>3%
Distributor Roads	3a	>3%
Unclassified Distributor Roads	3b	>3%
Local Access Roads	4a&b	>10%



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# Thank you for Listening

## Any questions?





**Report of: Victoria Eaton, Director of Public Health**

**Report to:**

**Report author: Robina Ahmed, 0113 3786507, Liz Messenger 07712 214805 and Jo Volpe 0113 2441697 [jo@opforum.org.uk](mailto:jo@opforum.org.uk)**

**Date:**

**To note**

## **Title: Age Friendly Leeds Strategy & Action Plan 2022-2025**

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### **Purpose of report**

- To share the refresh of the draft Age Friendly Strategy & Action Plan 2022-2025, with Community Committee members and gain feedback.
- Request support and promote the work of Age Friendly within the city.
- Note the Public Health approach to building winter resilience.

### **Main issues**

#### **Age Friendly Strategy and Action Plan 2022-2025**

- Around one in three people in Leeds are aged 50 and over. In addition, the number of Leeds residents aged 80 and over will increase by about 50% in the next 20 years.
- Age Friendly Leeds is one of the eight priorities in the Best Council Plan 2020-25. The vision is for Leeds to be a place where people age well: where older people are valued, feel respected and appreciated, and are seen as the assets they are.
- Leeds is a member of the World Health Organisation (WHO) Age Friendly Cities programme and has used and adapted the age friendly cities framework to identify and address barriers to the well-being and participation of older people.
- The draft Age Friendly Leeds Strategy 2022-2025 has been reviewed and refreshed. Overseen by the Age Friendly Board, the review process has been informed by [The State of Ageing in Leeds](#) report and consultation findings, alongside a number of other consultations (please see below).

- The strategy sets out six key priority areas: housing; public and civic spaces; travel and road safety; active, included, and respected; healthy and independent ageing and employment and learning. Each priority is headed by a domain lead.
- Key objectives have been identified for each priority area including key actions for year one, two and three of the strategy.
- Domain leads have been identified and are now working to implement the actions set out in the plan.
- The governance for the draft Age Friendly Strategy and Action plans is via the Age Friendly Board, chaired by Cllr Jenkins, Deputy Executive Member for Adults and Children's Social Care and Health Partnerships. The role of the board is to provide strategic leadership and set the strategic direction for the Age Friendly Leeds work programme and to ensure the objectives of the action plan are being met.
- The full draft Age Friendly Strategy and Action Plan can be accessed via the link below.

## Age Friendly in Practice

There are lots of ways that local communities can become involved in very practical ways to strengthen the age friendly approach. These are part of the Friendly Communities work lead by Leeds Older People's Forum (LOPF) which include:

- **The Age Friendly Ambassador Programme:** over 200 Age Friendly Ambassadors in Leeds have signed up to take action in their local community and help raise awareness and spread the Age Friendly message.
- **Becoming a Dementia Friend:** with around 8,500 people in Leeds living with dementia, this is an issue that effects a huge number of people therefore raising awareness and taking local action is incredibly important.
- **Age and Dementia Friendly Businesses:** local businesses can sign up; they receive a guide and develop an action plan to be more age and dementia friendly. For example: a local Optometrist who has changed their practice to make home visits for people who are housebound or a local GP surgery who is now offering longer appointments for people living with dementia and their carers.
- **The Come in and Rest Scheme:** local businesses and services can show they are welcoming to older people who many want to pop in and sit down for a while. We have sticker for windows to show this. This helps people get out and about with confidence as they know there is somewhere to sit and rest if they need it.
- **Leeds Older People's Age Friendly Steering Group:** for older people living in Leeds to share their views, ideas, experiences, or skills to help make Leeds more Age Friendly. The group meet monthly over zoom. One of the members recently won the Living Streets Charles Maher Award for her campaigning to improve the safety of her local streets.

LOPF would welcome the support of local Councillors to promote these opportunities in their communities so people and business can get involved in as many ways as they feel able.

## Older People and Winter Resilience

As we approach the winter period Public Health are working with partners to support older people in Leeds to be as resilient as possible this winter. The cost of living crisis together with the impact that cold weather can have on older people requires a system wider approach to ensure proactive and preventative support is provided to those most at risk this winter. In addition, the ongoing Covid-19 pandemic can add and pose additional risk to those who are clinically and socially vulnerable.

There are a range of services which support older people who are more at risk to cold weather including:

- **Information and Advice Service** - Age UK Leeds (AUKL receive a small grant from PH (through A&H grant agreement) to deliver and promote an accessible, free, impartial and up-to-date information and advice service to older people, their families, carers, representatives and also professionals on a range of issues including:
  - Health and social care
  - Money matters
  - State Benefits (including form completion)
  - Housing rights
  - Rights to local services
  - Family and personal matters
  - Consumer issues
- **Home Plus Leeds** - Home Plus (Leeds) is a service aimed at enabling and maintaining independent living through improving health at home, helping to prevent falls and cold related health conditions. Care & Repair work in partnership with Groundwork NEWY and Age UK to provide: Aids & Adaptations in the home to reduce the risk of fall, Hazard Repairs, Heating and Energy efficiency and support people living with dementia by assessing for and providing home-based interventions. This is a citywide service.
- **Lunch Clubs** - Public Health fund the annual Lunch Club Grants (administered by Leeds Community Fund) offering a small financial contribution to support voluntary groups who provide a hot nutritious meal and social activities for old people in Leeds in a communal environment for an average delivery of 40 weeks per year.

Other opportunities to ensure organisations and communities can support older people during the winter period include:

- Signing up to receive Cold Weather Alerts - these alerts are comprised of different levels of response and actions needed based on cold weather thresholds. These responses are set within the Cold Weather Plan for England. The thresholds have been developed to trigger an alert when severe cold weather is likely to significantly affect people's health. The alerts take account of temperature along with other cold weather threats such as ice and snow.



- Supporting the workforce to have confident and compassionate conversations - by watching a short animation, anyone working or volunteering in Leeds can increase their knowledge of the evidence based, high impact interventions to support people in Leeds during winter. Free resources can then be accessed from the Public Health resource centre as well as winter planning checklists which could help you or members of your wider team. More information can be found on the [Public Health Resource Centre webpage](#) under 'Seasonal Health (summer and winter planning)' Watch the animation <https://rebrand.ly/LeedsWinterWorkforceAD>
- The Public Health Resource Centre (PHRC) offers support to anyone with a responsibility for or professional interest in public health or promoting health and wellbeing in Leeds, including students and volunteers. The PHRC stocks a wide variety of leaflets, posters and resources that can support different audiences, topics and challenges we face during Winter – these include flu, malnutrition, falls prevention and fuel poverty.
- Encouraging organisations to apply for 'Stay Well this Winter' grants. Funded by Leeds City Council Public Health and administered by Leeds Community Foundation Trust. The grants of between £500 to £5,000 will support a range of community-based projects in Leeds that target support to vulnerable people who are most at risk of becoming unwell over winter due to the cold and severe weather. Further information can be found at [Stay Well this Winter Grants | Leeds Community Foundation \(leedscf.org.uk\)](#)
- Become a winter friend – the public facing winter friends campaign aims to motivate and support people to look out for others in their community and take small actions to support those more vulnerable during the winter period through the evidence based, high impact interventions linked to winter.

## Corporate considerations

### a. Consultation and engagement

The Age Friendly Strategy has been informed by the [State of Ageing in Leeds](#) report. The Centre for Ageing Better working in partnership with Leeds City Council and Leeds Older People's Forum have produced this report that looks at what life is like for people aged 50 and over in Leeds, so we can focus our efforts to make Leeds the Best City to Grow Old in. Collating key evidence and data to understand people's experiences of growing older in the city.

Following the publication of the report a consultation with 44 Leeds residents was undertaken to discuss the findings of the report and to understand people's experiences of growing older in the city.

A range of consultation and engagement activity has taken place which contributes to the development of Age Friendly Strategy. These include:

- The Age Friendly Partnership which brings together the statutory, voluntary and private sector to address a variety of priorities identified by older people

in relation to make Leeds an age friendly city. The partnership meets on a quarterly basis and reports key successes and challenges to the Age Friendly Board and the Health and Wellbeing board. Each meeting is themed around a topic.

- Age Friendly Ambassadors supported by Leeds Older People's Forum
- Age Friendly Steering Group coordinated by Leeds Older People's
- Leeds Older People's Forum Board of Trustees
- Public Consultation for Leeds Parks and Green Spaces - findings of the consultation were used to develop the AF Strategy and action plan
- Consultation on the housing priorities were linked to the Housing Strategy consultation that also informed the draft AF Strategy and action Plan
- Discussions have taken place through the Corporate Joint Consultative Committee Meeting and the Older Workers Staff Network to develop Employment and Learning domain
- Engagement and consultation session as part of Connecting Leeds Transport Strategy, the Vision Zero Road Safety Strategy and cycling strategy.
- Briefing for Councillor Arif Executive Member for Public Health and Active Lifestyles at Public Health.
- Briefing for Councillor Venner, Executive Member for Adults & Children's Social Care and Health Partnerships & Cllr Jenkins, Deputy Executive Member for Adults and Children's Social Care and Health.

#### **b. Equality and diversity / cohesion and integration**

- The strategy is underpinned by a number of cross cutting themes including tackling health inequalities and contributes towards several strategies and approaches within the city such as the Health and Wellbeing Strategy, the Inclusive Growth Strategy and work to become a Marmot city.
- The Age Friendly Strategy and associated action plan aims to ensure everyone can benefit from an age friendly city where people age well, regardless of where they live or their protected characteristics, enabling older people to be valued, feel respected and appreciated, and are seen as assets.
- By taking a cross council approach the strategy aims to influence widely to ensure age, as a protected characteristic, is considered in strategic priorities and plans.
- The strategy and action plan works with partners to recognise the barriers faced by older people who are, or are at risk of, being vulnerable, marginalised or disadvantaged, and put interventions in place to remove or reduce these barriers.

#### **c. Council policies and city priorities**

- Age Friendly Leeds is one of the eight interconnected priority areas of work set out in the Best Council Plan 2020-2025

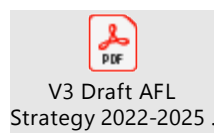
- This work supports the vision of the Leeds Health and Wellbeing Strategy 2016-2021, contributing to outcome 2: People will live full, active and independent lives, and outcome 5: People will live in healthy, safe and sustainable communities. It also supports the Inclusive Growth Strategy's priority that Leeds is the best city for Health and Wellbeing by 2030.

## Recommendations

- Elected Members are asked to note the contents of the report and the refresh of the Age Friendly Strategy (link to the full document is below)
- To consider what work is currently underway to support age friendly, winter planning and the cost-of-living crisis in local areas and how we could build on these further.
- To consider the needs of the local ageing population and how these needs can be addressed through local age friendly work.
- To consider how the work of Age Friendly Strategy and the community approaches lead by LOPF can be embedded within the work of the Community Committees.

## Background information

The full draft Age Friendly Leeds Strategy and Action Plan can be accessed in the link below:







**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Karen McManus 0113 5350727

**Date:** 6<sup>th</sup> September 2022

**For decision**

## **Inner West Community Committee - Finance Report**

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### **Purpose of report**

1. This report provides the Community Committee with an update on the budget position for the Wellbeing Fund, Youth Activity Fund, Capital Budget, as well as the Community Infrastructure Levy Budget for 2022/23.

### **Main issues**

2. Each Community Committee has been allocated a wellbeing budget (revenue and capital) and Youth Activities Fund which it is responsible for administering. The aim of these budgets is to support the social, economic and environmental wellbeing of the area and provide a range of activities for children and young people, by using the funding to support projects that contribute towards the delivery of local priorities.
3. A group applying to the Wellbeing Fund must fulfil various eligibility criteria, including evidencing appropriate management arrangements and financial controls are in place; have relevant policies to comply with legislation and best practice e.g. safeguarding and equal opportunities and be unable to cover the costs of the project from other funds.
4. Wellbeing funding cannot be paid retrospectively. An application form must be submitted and approved by the Community Committee before activities or items being purchased through wellbeing funding are completed or purchased.
5. The amount of wellbeing funding provided to each committee is calculated using a formula agreed by Council, taking into consideration both population and deprivation of an area.
6. Capital (CRIS) injections are provided as a result of council assets being sold. 5% of the sale price (up to a maximum of £100k) of a council asset is pooled city-wide and redistributed to

the Community Committee areas on the basis of deprivation. The Community Committee will receive a new capital injection every 6 months.

7. Each Community Committee has also been allocated a Community Infrastructure Levy budget. For each CIL contribution, Leeds City Council retains up to 70-80% centrally, 5% is needed for administration and 15-25% goes to be spent locally. The money will be vested with the local Town or Parish Council if applicable, or with the local Community Committee and spend decided upon by that body. This local money is known as the 'Neighbourhood Fund' and should be spent on similar projects to the Wellbeing Fund (capital).
8. In the Inner West Community Committee this means that the money for the Armley, Bramley & Stanningley, Kirkstall wards will be administered by the Inner West Community Committee.
9. It was agreed at Inner West Community Committee on the 20<sup>th</sup> June 2018 that CIL monies for Armley, Bramley & Stanningley, Kirkstall would go where it is needed across the Inner West Community Committee area, to be decided by the elected members of the Inner West. Members will have mindfulness of the area where development is and local sensitivity around this.
10. Projects eligible for funding by the Community Committee could be community events; environmental improvements; crime prevention initiatives, or opportunities for sport and healthy activities for all ages. In line with the Equality Act 2010, projects funded at public expense should provide services to citizens irrespective of their religion, gender, marital status, race, ethnic origin, age, sexual orientation or disability; the fund cannot be used to support an organisation's regular business running costs; it cannot fund projects promoting political or religious viewpoints to the exclusion of others; projects must represent good value for money and follow Leeds City Council Financial Regulations and the Council's Spending Money Wisely policy; applications should provide, where possible, three quotes for any works planned and demonstrate how the cost of the project is relative to the scale of beneficiaries; the fund cannot support projects which directly result in the business interests of any members of the organisation making a profit.
11. Any request for funding would involve discussions with appropriate ward members. Where projects do not have support from the Community Committee and are not approved, applicants are offered further discussions and feedback if this is requested.
12. In order to provide further assurance and transparency of all decisions made by the Community Committee, any projects that are not approved will be reported to a subsequent Community Committee meeting.
13. Sometimes urgent decisions may need to be made in between formal Community Committee meetings regarding the administration of wellbeing and youth activity budgets and also regarding the use of the Community Infrastructure Levy (CIL) Neighbourhood Fund which has been allocated to the Community Committee. Concurrently with the Committee, designated officers have delegated authority from the Director of Communities, Housing and Environment to take such decisions.
14. The Community Committee has previously approved the following 'minimum conditions' in order to reassure Members that all delegated decisions would be taken within an appropriate governance framework, with appropriate Member consultation and only when such conditions have been satisfied:

- a. consultation must be undertaken with all committee/relevant ward members prior to a delegated decision being taken;
- b. a delegated decision must have support from a majority of the Community Committee elected members represented on the committee (or in the case of funds delegated by a Community Committee to individual wards, a majority of the ward councillors), and;
- c. details of any decisions taken under such delegated authority will be reported to the next available Community Committee meeting for members' information.

15. As has been the case at the beginning of previous municipal years, the Committee is invited to review the conditions previously agreed and consider whether any amendments are required, prior to agreeing such conditions for operation in the forthcoming municipal year.

16. Members are reminded that the necessary scrutiny of applications to satisfy our own processes, financial regulations and audit requires the deadline for receipt of completed applications to be at least five weeks prior to any Community Committee. Some applications will be approved via Delegated Decision Notice (DDN) following consultation with Members outside of the Community Committee meeting cycle.

### Wellbeing Budget Position 2021/22

17. The total revenue budget approved by Executive Board for 2022/23 was **£142,540.00**.

**Table 1** shows a carry forward figure of **£163,447.54** which includes underspends from projects completed in 2021/22. **£72,962.86** represents wellbeing allocated to projects in 2021/22 and not yet completed. The total revenue funding available to the Community Committee for 2022/23 is therefore **£233,024.68**. A full breakdown of the projects approved or ring-fenced is available on request.

18. It is possible that some of the projects may not use their allocated spend. This could be for several reasons, including the project no longer going ahead, the project not taking place within the dates specified in the funding agreement, or failure to submit monitoring reports. Due to this the final revenue balance may be greater than the amount specified in Table 1.

19. The Community Committee is asked to note that there is currently a remaining balance of **£38,854.70**. A full breakdown of the projects is listed in Table 1 and is available on request.

**TABLE 1: Wellbeing revenue 2022/23**

	£
<b>INCOME: 2022/23</b>	<b>£142,540</b>
Balance brought forward from previous year 2021/22	£163,447.54
Less projects brought forward from previous year 2021/22	£72,962.86
<b>TOTAL AVAILABLE: 2022/23</b>	<b>£233,024.68</b>
<b>Area wide ring fenced projects</b>	<b>£</b>
Small Grants & Skips	£6,000
Community Engagement	£750
Grit Bins	£2,418.60
Youth Summit	£2,250
CCTV	£6,000

Festive Lights	£10,612
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<b>Total spend: Area wide ring fenced projects</b>	<b>£28,030.60</b>
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Ward Projects	Total:	Armley	B&S	Kirkstall
<b>Per ward carry forward + new allocation</b>	<b>£233,024.68</b>	<b>£91,495.36</b>	<b>£78,404.49</b>	<b>£63,124.83</b>
Kirkstall Festival - <b>Kirkstall Festival Committee</b>	£8,000			£8,000
Bramley Young Person's Social Prescribing Project - <b>BARCA Leeds</b>	£9,998.42		£9,998.42	
Art Camp - <b>Art Camp UK</b>	£7,632			£7,632
Summer Holidays Targetted Provision - <b>Leeds Youth Service</b>	£1,200	£400	£400	£400
New Grit Bin's – Armley - <b>SaltProv</b>	£354.44	£354.44		
Empower - <b>New Wortley Community Association</b>	£23,618.56	£23,618.56		
Explorer Tots - <b>KVDT</b>	£8,360.00			£8,360.00
Hollybush Wellbeing in Wellies - <b>Hollybush Conservation Centre</b>	£9,545.00	£3,182	£3,182	£3,182
Wythers Residential - <b>Leeds Youth Service</b>	£2,880.00	£2,880.00		
DAZL Bramley Dance Project - <b>DAZL</b>	£2,970.00		£2,970.00	
Two Family Fun Activity Day's & New Equipment - <b>West Leeds Activity Centre</b>	£8,500.00	£2,833	£2,833	£2,833
Armley Action Team Events 2022-23 - <b>Armley Action Team</b>	£21,618.00	£21,618.00		
Community Participation & Learning Programme 2022-23 - <b>Leeds Irish Arts Foundation (IAF)</b>	£1,080	£308.57	£462.86	£308.57
Leeds Money Buddies - <b>Burmantofts Community Projects</b>	£17,584		£8,792	£8,792
Queens Platinum Jubilee Benches - <b>Parts &amp; Countryside</b>	£5,051.40		£3,769.20	£1,282.20
Jubilee 2022 - <b>Bramley Care Bears</b>	£700		£700	
Kirkstall Planters - <b>Parks &amp; Countryside</b>	£770			£770
Bramley Urban Music & Arts Project - <b>The Music Box</b>	£5,040		£5,040	
Bramley Park Ice-Cream Van Play Item - <b>Parks &amp; Countryside</b>	£10,506.72		£10,506.72	
Bramley Open Arts Groups Leeds 2023 - <b>Fairfield Community Centre</b>	£4,640.00		£4,640.00	
Operation Mineral - <b>West Yorkshire Police</b>	£1,358.00	£452.66	£452.66	£452.66
NWCC 40th Anniversary Celebrations - <b>New Wortley Community Association</b>	£2,000.00	£2,000.00		

ASB and Speeding Operations - <b>West Yorkshire Police</b>	£6,035.20	£2,011.73	£2,011.73	£2,011.73
Armley Sculpture Trail - <b>Assembly House</b>	£1,500.00	£1,500.00		
SOS 15 Week - <b>Bramley Cluster</b>	£5,000.00		£5,000.00	
Armley Park Events 2022 - <b>Friends of Armley and Gotts Park</b>	£2,566.00	£2,566.00		
<b>Total of schemes approved 2022/23</b>	<b>£197,747.73</b>	<b>£72,191.15</b>	<b>£70,421.07</b>	<b>£55,135.51</b>
<b>+ Underspends</b>	<b>£3,577.75</b>	<b>£2,717.62</b>	<b>£786.01</b>	<b>£74.12</b>
<b>Balance remaining (Total/Per ward)</b>	<b>£38,854.70</b>	<b>£22,021.83</b>	<b>£8,769.43</b>	<b>£8,063.44</b>

## Wellbeing and Capital projects for consideration and approval

20. The following projects are presented for Members' consideration:

21. **Name of Project:** Sandford Road POS boundary Fence  
**Name of Group or Organisation:** Parks & Countryside  
**Amount Proposed from Capital Budget:** £11,994  
**Wards Covered:** Kirkstall

**Project Description:** The project is to fund a 1.8 metre high metal palisade fence to prevent further vandalism at the site.

**Community Committee Priorities:** Best City for Communities

## Delegated Decisions (DDN)

22. Since the last Community Committee meeting on 13<sup>th</sup> July 2022, the following projects have been considered and approved by DDN:

23. No projects have been considered or approved via DDN.

## Declined Projects

24. Since the last Community Committee on 13<sup>th</sup> July 2022, 0 project has been declined:

## Monitoring Information

25. As part of their funding agreements, all projects which have had funding approved by the Community Committee are required to provide update reports on the progress of their project. These reports are so that the Community Committee can measure the impact the project has had on the community and the value for money achieved.

26. Detailed below is a project update that the Communities Team has received since the last meeting of the Community Committee in July 2022:

27. Monitoring will be provided for the next report.

## Youth Activities Fund Position 2022/23

28. The total available for spend in Inner West Community Committee in 2022/23, including carry forward from previous year, is **£72,237.92**.

29. The Community Committee is asked to note that so far, a total of **£27,148.50** has been allocated to projects, as listed in **Table 2**.

30. The Community Committee is also asked to note that there is a remaining balance of **£50,129.42** in the Youth Activity Fund. A full breakdown of the projects is available on request.

**TABLE 2: Youth Activities Fund 2022/23**

	Total allocation	Ward Split 8-17 Population		
		Armley	B&S	Kirkstall
		2,629 Young People	2,745 Young People	1,657 Young People
<b>Income 2022/23</b>	<b>£36,260</b>	£12,086.66	£12,086.67	£12,086.67
Carried forward from previous year	<b>£37,957.92</b>	£14,624.02	£15,487.96	£7,845.94
Total available (including brought forward balance) for schemes in 2022/23	<b>£74,117.92</b>	£26,710.68	£27,574.63	£19,932.61
Schemes approved in previous year to be delivered this year	<b>£1,980</b>		£1,350	£630
Total available budget for this year 202/23	<b>£72,237.92</b>	£26,710.68	£26,224.63	£19,302.61

Projects 2022/23	Amount requested from YAF	Armley	Bramley & Stanningley	Kirkstall
Armley Basketball Project @ Armley Leisure Centre	<b>£1,660</b>	£1,660		
Area Activity Programme 2022-23	<b>£6,635</b>	£5,639.75	£497.63	£497.62
Inner West Gaming Club	<b>£2,664</b>	£888	£888	£888
Mini Breeze	<b>£10,948.50</b>	£3,649.50	£3,649.50	£3,649.50
Community Youth Project	<b>£5,265.00</b>			£5,265.00
<b>Remaining balance per ward</b>	<b>£50,129.42</b>	<b>£14,881.43</b>	<b>£26,237.50</b>	<b>£9,010.49</b>

## Small Grants & Skips Budget 2022/23

31. The Inner West Community Committee approved a Small Grants & Skips Budget of £6,000. There is currently a remaining balance of **£1,418.02**. Approved projects are detailed in Table 3 & Table 4 below.

**TABLE 3: Small Grants 2022/23**

Project	Organisation/Dept	Amount requested
PHAB 2022-23	PHAB	£298.03
Stress Removal and Enhance Wellbeing	Russians Speakers Group for Children	£500
<b>Total spent so far 2022/23:</b>		<b>£798.03</b>

**TABLE 4: Community Skips 2022/23**

Location of skip	Date	Total amount
Broadlea's Bramley, Multiple Locations	02/06/21	£1,171.38
Haley's Field Allotments	14/06/21	£232.82
Greenthorpe Allotment	01/09/21	£141.28
Queenswood, Multiple Localities	25/09/21	£976.15
Fairfield Action Day	05/11/21	£1,171.38
<b>Total spent so far 2022/23:</b>		<b>£3,783.95</b>

## Capital Budget 2022/23

32. The Inner West Community Committee has a capital budget of **£18,780.08** available to spend. Members are asked to note the capital allocation summarised in **Table 5**.

**TABLE 5: Capital 2022/23**

Date	£
Remaining Balance April 2022	£27,055.95
Capital Injection May 2022	£8,500
Capital Injection October 2022	
<b>Balance remaining</b>	<b>£35,555.95</b>

Capital Spend 2022/23	Total amount
Burley Park Paths	£8,000
WLAC Jumbo SUPS (Stand Up paddle Boards)	£5,275.87
Kirkstall SID	£3,500

Capital Balance Remaining	£18,780.08
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## Community Infrastructure Levy (CIL) Budget 2022/23

33. The Community Committee is asked to note that there is **£74,915.92** currently available to spend.

**TABLE 6: Community Infrastructure Levy (CIL) 2022/23**

	£
<b>Remaining Balance March 2022</b>	£84,818.42
<b>Injection May 2022</b>	£97.50
<b>Total Available in 2022/23</b>	<b>£84,915.92</b>
Woodbridge Fold - Parking Bay's	£10,000.00
Total Spend 2022/2023:	£10,000.00
<b>Remaining Balance 2022/23</b>	<b>£74,915.92</b>

## Corporate Considerations

### Consultation and Engagement

34. The Community Committee has previously been consulted on the projects detailed within the report.

### Equality and Diversity/Cohesion and Integration

35. All wellbeing funded projects are assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process complies with all relevant policies and legislation.

### Council Polices and City Priorities

36. Projects submitted to the Community Committee for wellbeing funding are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### Resources and Value for Money

37. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### Legal Implications, Access to Information and Call In



38. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

39. Risk implications and mitigation are considered on all wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusion**

40. The Finance Report provides up to date information on the Community Committee's budget position.

### **Recommendations**

41. Members are asked to note

- a. Details of the Wellbeing Budget position (Table 1)
- b. Wellbeing proposals for consideration and approval (paragraph 21)
- c. Details of the projects approved via Delegated Decision (paragraph 23)
- d. Monitoring information of its funded projects (paragraph 27)
- e. Details of the Youth Activities Fund (YAF) position (Table 2)
- f. Details of the Small Grants & Skips budget Budget (Tables 3 & 4)
- g. Details of the Capital Budget (Table 5)
- h. Details of the Community Infrastructure Levy Budget (Table 6)

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**Report of:** Head of Locality Partnerships

**Report to:** Inner West Community Committee  
[Armley, Bramley & Stanningley, Kirkstall]

**Report author:** Karen McManus 0113 5350727

**Date:** 6<sup>th</sup> September 2022 **To note/discuss**

## **Inner West Community Committee - Update Report**

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### **Purpose of report**

1. To bring to members' attention an update of the work which the Communities Team is engaged in, based on priorities identified by the Community Committee. It also provides opportunities for further questioning, or to request a more detailed report on a particular issue.
2. This report provides regular updates on some of the key activities between Community Committee meetings and functions delegated to Community Committees, Community Champions roles, community engagement, partnership and locality working.

### **Main issues**

#### **Updates by theme:**

#### **Children and Young People: Cllr Gruen**

3. The last Inner West Children and Young People Sub Group took place on 13<sup>th</sup> July 2022 via Teams at 10am.
  - On the agenda was updates from Barca & Youth Services regarding their Youth Work within Inner West.
  - Service update from the Head of Service for Children Looked After
  - Updates on the current Youth Activity Fund projects that have been funded through the IWCC YAF budget.

### **Inner West Youth Summit**

4. The Inner West Youth Summit is booked for the 5<sup>th</sup> October to be held at the Banqueting Suite. An invite has gone out to all Inner West schools and a number of schools have already responded to book their place. The Communities Team will work with the Children's Champion to engage with the schools who haven't responded.

## **Environment: Champion Cllr Bithell & Cllr Ritchie**

### **Cleaner Neighbourhoods Team**

#### **General Staffing**

5. Diane Otley the Team Leader is assisting in another area on a temporary basis which means Michelle Fisher is now acting Team leader. Michelle and other West EAO's are assisting in the enforcement of the area whilst we recruit to a temporary EAO. We hope to have a temp EAO in place by the end of August.2022. The Serious Environmental Crime Team are also investigating some of the more serious enforcement jobs.
6. We have now recruited the Assistant Chargehand vacancy in Armley with Paul Dawson who started on 11th July 2022. Paul is a fantastic addition to the team and has a background in supporting and managing teams and we are delighted to have him in this position.
7. We currently have two street operative vacancies, one in Armley and the other in Kirkstall, Bramley and Stanningley. Interviews are being held on the 24 August 2022.

#### **Enforcement**

8. Cases that require court intervention are still being delayed and are being referred to the nearest available Magistrates within the Yorkshire and Humber region.
9. Work is ongoing within the "Little Scotland" bin yards and a project team from within Leeds City Council have been assisting Dave Fisher who is our lead. In July our team cleared 63 of the yards and removed approx. 20 tonnes of waste. We have some additional resource which will help keep the yards clear until we fit the metal sheeting.
10. Michele is still the lead for enforcement at the current time for the businesses on Kirkstall Road (back onto Evaston Avenue).

#### **Community Work**

11. CNT continues to support the work that is carried out by volunteers in the area.

12. Lea Farm Road and Drive has been highlighted by Councillor Venner as needing intervention from Housing and CNT. Michelle and will be the link between Housing and CNT. Resource will be made available for any cleanup work identified by Michelle.
13. The team removed 16 tonnes of general waste, 18 fridge freezers and 2 tonnes of road sweepings from Fairfields during the recent Action Day.
14. Spen Action Day which was scheduled for the 19 July 2002 was postponed due to the extreme heat.
15. The team are working their way through the overgrown vegetation referrals and will update those who have reported these as they complete the work.

### **Employment, Skills & Welfare: Champion Cllr McKenna & Cllr Heselwood**

16. An update was given from the Employment and Skills team at the March Community Committee meeting therefore the next update will be provided to the Inner West Community Committee meeting on 5<sup>th</sup> October 2022.

### **Community Safety: Champion Cllr Bithell & Cllr Ritchie**

#### **Leeds Anti-Social Behaviour Team (LASBT)**

#### **Armley**

17. There are currently 18 cases open in the Armley ward but there are not any stand out trends in the area at the moment. We do still have some ongoing legal actions on a number of persons in the area but nothing new really in the area which of course is a good sign.

#### **Bramley & Stanningley**

18. There are currently 29 cases open in the Bramley area with the stand out focus still around youth related ASB in the area. There are injunctions in place on a small number of the main perpetrators with many breach applications having been made on them. Whilst there has been some improvement in terms of calls the issues are still ongoing and unfortunately seems it could continue yet. We are continuously working with other agencies to try and tackle these issues and progress certainly has been made. The operation Leodis team are no longer working in the area so the full responsibility is now with the LASBT West team.

19. We have recently obtained a partial closure order on a property in the Bramley area for repeated issues on the estate. We are looking at a number of other individual actions on non related cases in the Bramley area.

### **Kirkstall**

20. At the moment we have 16 cases within the Kirkstall area covering a range of ASB issues. We have 2 currently have 2 possession applications, 1 injunction application & 1 closure application all submitted to Legal. We also have a 3 month partial closure order in place for a property in the area.

21. Since the last report we have been involved in an action day on the Queenswoods. We have also set up a weekly ASB surgery at the Hawksworth HUB. This runs from 10-12 every Tuesday.

### **Health and Wellbeing & Adult Social Care: Champion Cllr Cunningham**

#### **Public Health**

22. Please see *appendix 1* for update.

#### **Updates from Key Services**

#### **Parks & Countryside**

23. An update will be provided at the next Inner West Community Committee meeting on 22<sup>nd</sup> November 2022.

#### **Town Centres Update**

24. An update will be provided at the next Inner West Community Committee meeting on 22<sup>nd</sup> November 2022.

#### **Armley Forum**

25. The Armley Forum last met on Tuesday 20<sup>th</sup> July @ Armley Community HUB.

- WY NPT were in attendance to give and update on local issues.
- Attendance is starting to increase, with many residents stating what they want from the forum meetings moving forward after some recent consultation.

- The next meeting is arranged for Tuesday 20<sup>th</sup> September, at the HUB with attendance from Planning, Armley Common Rights Trust and Housing.

### **Bramley Forum**

26. The next meeting is booked for Thursday 28<sup>th</sup> October @ Bramley Lawn. An invite will be sent to the mailing list shortly.

- After recent public consultation it has been decided that the meetings will now be quarterly rather than bi-monthly. With a new location more central to hopefully encourage more people to attend.
- On the agenda is Money Buddies, Barca with budgeting advice, Green Doctor and Leeds Mind and the theme is around the cost of living crisis.

### **Leeds Youth Service**

27. An update will be provided at the next Inner West Community Committee meeting on 22<sup>nd</sup> November 2022.

### **Community Hubs**

28. An update will be provided at the next Inner West Community Committee meeting on 22<sup>nd</sup> November 2022.

### **Housing Leeds**

#### **Walkabouts**

29. Following a review of the estate walkabout procedure to seek and develop walkabouts as a more meaningful tenant engagement activity, and to help improve their value as an estate management tool. It has been proposed and agreed that walkabouts will reduce from one every quarter to twice a year. To advertise public walkabouts twice a year, to take place during April/May and September /October. This would be the minimum commitment of service by Housing Leeds but the amended service standard should have flexibility to be increased by local teams if they choose.

30. As highlighted by the Tenant Scrutiny Board, it is important that we do not have a 'one size fits all' approach. Across the city, we have a wide range of differing issues on estates with some areas presenting higher risk environmentally. As part of an amended procedure, Housing Managers should have the provision to risk assess their area with a needs led approach to increase the frequency of walkabouts beyond two. It is acknowledged that some areas may need more targeted intervention work and estate inspections and environmental work will be focussed outside of the walkabout procedure. For example, initiatives in Priority Neighbourhoods.

31. To ensure the estate walkabout programme is a positive tenant engagement activity as well as the ward member attendance and priorities that they have within the environment, Housing Managers will consult with elected members to affirm frequency

of walkabouts in the ward. The above changes are very much in addition to day to day proactive housing and property management and estate management activity, where issues should be captured at the earliest opportunity and resolved through a partnership working based approach.

### **Weekly Block Sweeps**

32. Weekly block sweeps are carried out on all high-rise blocks. These inspections help look for things that will improve the block such as ordering repairs, removing items that have been left in communal areas, or identifying improvements that could be made.
33. Should you wish to get involved or are interested in becoming a 'block champion', you can help in coming along and pointing out areas of concern or sharing your ideas on how to improve your block. Please contact on 0113 378330, or via email on [housinginvolvement@leeds.gov.uk](mailto:housinginvolvement@leeds.gov.uk) if you are interested. Alternatively, you can talk to your local Housing Officer.
34. Low rise blocks inspections are also being carried out now on a quarterly basis in line with the fire safety checks.

### **Community Payback (CP)**

35. Community Payback (CP) are committed to completing referred works but unfortunately they are still struggling to meet demand due to insufficient numbers of staff (they are recruiting) and covid restrictions that have not yet been eased within their service. If there's no break facility within 5 minutes' walk of the location of the referral, CP will not be able to complete the work until further notice. If the break facility is close by and is suitable, the larger referrals are more likely to be undertaken. CP anticipate that once they are running at full staff capacity they will be able to action outstanding referrals more quickly and we can undertake a wider range of work with access to their mobile break facility.

### **Annual Tenancy Contact Update**

36. It is acknowledged that due to workload pressures linked to UC, Cx and following the legacy left by C-19, resources are not available to visit every tenant this year. To make best use of resources and target the most vulnerable tenants or those likely to be experiencing difficulties managing their tenancy, we are proposing the following:
  - All general needs tenants will be visited at least once every 3 years, on a 3 yearly rolling programme.
  - Where tenants are identified as a priority for contact because they have not had an ATCI for some time or because of ongoing vulnerabilities they will be visited annually.
  - For new tenancies the New Tenancy Visit will be completed in the first 28 days of tenancy and will also count as the ATCI within the first year.
  - The visit form and questions remains the same as for 2021/22.



- Non-priority tenancies may be contacted more frequently than every 3 years by visit, telephone or online survey if we believe that contact is required as a result of a change in information being made available or where contact is needed with a specific block / area, e.g. linked to improvement works. Further small pilots of the online contact will run during 22/23 to refine the process / explore improved digital solutions.
- Retirement Life tenants will not be covered by the ATCI programme and instead key tenancy related questions will be included in the Support File Review which takes place every 6 months.

#### Inner West HAP update:

Budget for 2022/23	£49,127.70	
Carry Forward from 2021/22	£26,242.04	
<b>TOTAL 2022/23 BUDGET</b>	<b>£75,369.74</b>	

Approved Budget Spend 2022/23	£30,064.69	
<b>Available Budget</b>	<b>£45,305.05</b>	

HAP	Number of projects submitted	Number of projects approved	Amount Committed by Panel	% committed
Inner West Total	30	16	£30,064.69	39.89%

#### 37. Bids Approved since last update in July 2022

Address/Who	Scheme	Amount Awarded by HAP
B&S	Cross Aston Grove - Handrail	£3,500
Kirkstall	Gilberts Fence	£1,235
Kirkstall	Queenswood Spen Barrier	£3,722
Kirkstall	St Matthias Court CCTV	£2,860.52
Armley	Castleton Childrens Centre - Play	£2,485
B&S	Moorsides Kids Club	£200
Armley	Jaily Field Litter bin Provision	£834.60
B&S	Care Bears Food / Gardens	£843.40

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## **Corporate Considerations**

### **Consultation and Engagement**

38. The Community Committee has, where applicable, been consulted on information detailed within the report.

### **Equality and Diversity/Cohesion and Integration**

39. All work that the Communities Team are involved in is assessed in relation to Equality, Diversity, Cohesion and Integration. In addition, the Communities Team ensures that the wellbeing process for funding of projects complies with all relevant policies and legislation.

### **Council Polices and City Priorities**

40. Projects that the Communities Team are involved in are assessed to ensure that they are in line with Council and City priorities as set out in the following documents:

1. Vision for Leeds 2011 – 30
2. Best City Plan
3. Health and Wellbeing City Priorities Plan
4. Children and Young People's Plan
5. Safer and Stronger Communities Plan
6. Leeds Inclusive Growth Strategy

### **Resources and Value for Money**

41. Aligning the distribution of community wellbeing funding to local priorities will help to ensure that the maximum benefit can be provided.

### **Legal Implications, Access to Information and Call In**

42. There are no legal implications or access to information issues. This report is not subject to call in.

### **Risk Management**

43. Risk implications and mitigation are considered on all projects and wellbeing applications. Projects are assessed to ensure that applicants are able to deliver the intended benefits.

### **Conclusions**

44. The report provides up to date information on key areas of work for the Community Committee.

### **Recommendations**

45. The Community Committee is asked to note the content of the report and comment as appropriate.

**Background documents<sup>1</sup>**

46. None.

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<sup>1</sup> The background documents listed in this section are available for inspection on request for a period of four years following the date of the relevant meeting Accordingly this list does not include documents containing exempt or confidential information, or any published works Requests to inspect any background documents should be submitted to the report author.

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**INNER WEST COMMUNITY COMMITTEE UPDATE-LEEDS CITY COUNCIL - PUBLIC HEALTH  
Health & Wellbeing  
AUGUST 2022**

The UK Health Security Agency (UKHSA) has released the heatwave plan for Summer 2022. The heatwave plan includes advice and resources for professionals such as the Beat the Heat checklist and social media assets which partners can use throughout summer and during heatwaves. The plan also includes action tables that highlight roles and responsibilities for partners and stakeholders, depending on the level of alert. The plan offers advice for the NHS, local authorities, social care and other public agencies, professionals working with people at risk, local communities and voluntary groups. LCC Public Health's Weather and Health Impact Group (WHIG) are adapting the heatwave plan to support local preparedness during the summer. The UKHSA plan and additional resources can be found here: <https://www.gov.uk/government/publications/heatwave-plan-for-england>

**FREE THERAPY SESSIONS FOR THOSE WHO CARE FOR OTHERS.**

There are six free therapy sessions on offer with the possibility of another six free sessions after consultation with the client and therapist if you are experiencing feeling difficult to cope with after caring for others during the Covid-19 epidemic. There is also an opportunity to have an initial informal wellbeing 'chat' with a counsellor if you are unsure. Here is a link to our at-a-glance page which contains links to all of our offers <https://wystaffwellbeinghub.co.uk/support-for-me/get-support>

The main Hub page is here <https://wystaffwellbeinghub.co.uk/> - this also hosts a little animation which explains the Hub.

The key messages are these:

- If you work in a health and care organisation, or care for others, have volunteered during the Covid-19 pandemic or work for a third sector organisation active and again looking after others during the coronavirus epidemic. In West Yorkshire and are experiencing feelings that are difficult to cope with, our mental health workers are here to support you now and find the extra help that is right for you.
- The service is completely free and confidential, wherever you work, and offers advice and support that can help with a range of issues. The Hub is for everyone – including volunteers.
- The staff support line operates every day, 8am-8pm and is staffed by trained listeners. Call free on 0808 196 3833.
- You can self-refer for one-to-one therapy. Referrals are actioned within one working day and a first appointment will be offered for within a week. This is our self-referral page <https://wystaffwellbeinghub.co.uk/support-for-me/self-referral>

**Everybody Can Weight Management Update**

- For the time being, we are putting Every Body Can campaign on hold, as we are planning to evolve our brand to become a central point for all things to help residents of Leeds live a healthy life.
- Going forward, we will be working with organisations across the city to ensure that 'Every Body Can' becomes your one stop information point for healthy living, including eating well, losing weight, moving more, and quitting smoking.

- In the meantime, if you would like any information on healthier eating, lose weight, being active or quitting smoking please visit – Better Health – NHS ([www.nhs.uk](http://www.nhs.uk)) or for local services to support you live a healthier life, go to One You Leeds | One You
- Thank you all for your fantastic support and for encouraging each other in making positive steps to maintaining a healthy weight.

### **Free Personalised End of Life Care training**

The West Yorkshire Health and Care Partnership's Personalised Care Programme are delivering, in partnership with St Gemma's Hospice: Personalised End of Life Care Training: This training consists of 4 virtual interactive education sessions will focus on 4 key areas of end of life:

- Supporting personalised and advance care planning discussions at the end of life
- Difficult conversations at the end of life
- Supporting carers to care for patients in last weeks and days of life
- Bereavement and loss (including self-care)

The training is open to participants within the West Yorkshire and Harrogate region only and places are limited.

<https://www.eventbrite.com/o/st-gemmas-hospice-academic-unit-of-palliative-care-20041908130>

### **Uptake of Long Covid-Support Services**

Work is currently underway to encourage local people across all Leeds city wards to understand and identify if present Long Covid-19 symptoms as appropriate and then seek help through their local GP service. Uptake is low within some of our wards which is nothing to be alarmed about as cases are proportionally low across the city. However, we would like any local residents who feel they may have symptoms to access the service. There is a Leeds City Council Public Health information sheet attached with more detail from the Long-Term Conditions Team.

For more information, please contact the following Public Health Officers.

[Carl.Mackie@leeds.gov.uk](mailto:Carl.Mackie@leeds.gov.uk) or [Jonathan.Hindley@leeds.gov.uk](mailto:Jonathan.Hindley@leeds.gov.uk)

### **Covid-19 Support**

The pandemic continues to impact significantly on local wards with the NHS Clinical Commissioning Group, Leeds City Council, Third Sector Organisations, Volunteers and Elected Members encouraging those who have not done so to take up the offer of a free Covid-19 vaccination.

**Advice on where to get a Covid-19 vaccination in Leeds can be found here.**

- <https://www.leedscg.nhs.uk/health/coronavirus/covid-19-vaccine/walk-in-clinics/>

**How to stay safe in Leeds and advice on any support required can be found here.**

- <https://www.leeds.gov.uk/coronavirus>

## **Air Pollution and Our Communities.**

### **Want to Know More Sessions**

(if you miss any of these sessions they are recorded and can be accessed on [Want to know more about ... \(leeds.gov.uk\)](#))

Watch the recording.

Poor air quality is the largest environmental risk to public health in the UK, as long-term exposure to air pollution can cause chronic conditions such as cardiovascular and respiratory diseases, as well as lung cancer, leading to reduced life expectancy.

To help mark Clean Air Day in June, this session will address the issue of air pollution, raising awareness of the types of pollutants, their harmful effects and how we can support communities to improve their health by modifying behaviours and minimising their exposures to air pollutants.

The session will specifically address:

- what air pollution is and the types of pollutants
- the health effects of air pollution
- the data gathered nationally and locally and what this means
- air pollution and its relationship with vulnerability and inequalities
- what we can do about air pollution and how you can help yourself

The session will be aimed at all colleagues in the public health wider workforce including frontline workers and third sector staff.

It will be presented by Public Health Specialists (Leeds City Council), Environmental Health, and Office of Health and Disparities (formally Public Health England).

### **Summary of June 2022 Campaigns**

The following campaigns took place in June and if you would like to get involved in any of these next year please contact. [Jonathan.Hindley@leeds.gov.uk](mailto:Jonathan.Hindley@leeds.gov.uk) and we can signpost you to the project leads.

#### **National Carers Week: 6 - 12<sup>th</sup> June**

National Carers Week took place in June is an annual campaign to raise awareness of caring, highlight the challenges unpaid carers face and recognise the contribution they make to families and communities throughout the UK. This year's theme is to make caring visible and valued.

A programme of Carers Week events in Leeds can be found on the Carers Leeds website [Upcoming Events – Carers Leeds](#)

#### **Child safety week**

Child Safety Week took place from 6<sup>th</sup>-12<sup>th</sup> June, offering a reminder that conversations with families about safety can be a powerful way of preventing accidents and injuries.

On average, 55 children under five die every year in England due to preventable accidents in the home, while more than 370,000 are seen in Accident and Emergency departments. But according to a [Public Health England report](#), there's strong evidence that risks can be reduced through measures including home assessments and conversations about home safety.

The [Child Accident Prevention Trust](#) (CAPT) launches a range of resources this week, including [fact sheets](#) for parents, with versions in [five community languages](#), [session plans](#) for safety workshops, and [activity sheets](#) for children.

END OF REPORT



**Universal Credit**

The number of people who are claiming Universal Credit (UC) due to unemployment, as of June 2022, in the Inner West Community Committee area is 5,499.- Whilst the largest increase in claimants of UC was in June 2020 (70%), the number of claimants remains high and static. There is a small decrease of 16 claimants in June 2022 on the previous month.

The table below shows the number of people claiming Universal Credit (Not in Employment) in the Inner West Community Committee area and by ward.

	Universal Credit Claimants (Not in Employment) 16-64yrs							
	March 2020		June 2020		May 2022		June 2022	
	Number	Rate*	Number	Rate*	Number	Rate*	Number	Rate*
Leeds	23,631	4.5%	42,636	8.2%	41,509	8.0%	41,548	8.0%
<b>Inner West</b>	<b>3,244</b>	<b>6.7%</b>	<b>5,511</b>	<b>11.4%</b>	<b>5,515</b>	<b>11.4%</b>	<b>5,499</b>	<b>11.4%</b>
Armley	1,547	9.0%	2,493	14.5%	2,621	15.2%	2,625	15.3%
Bramley & Stanningley	952	6.5%	1,619	11.0%	1,581	10.8%	1,585	10.8%
Kirkstall	745	4.5%	1,399	8.5%	1,313	8.0%	1,289	7.8%

*\*Rate shows the number of claimants not in employment as a percentage of the working age population*

**Employment and Skills Services**

The table below shows the number of people supported by the Service from the Inner West Community Committee area and by ward.

	Accessing Services		Into Work		Improved Skills	
	2020/21 (Apr – Mar)	2021/22 (Apr – Mar)	2020/21 (Apr – Mar)	2021/22 (Apr – Mar)	2020/21 (Apr – Mar)	2021/22 (Apr – Mar)
<b>Inner West</b>	<b>988</b>	<b>1,313</b>	<b>314</b>	<b>405</b>	<b>514</b>	<b>264</b>
Armley	416	663	145	190	210	102
Bramley & Stanningley	240	272	94	98	137	53
Kirkstall	332	378	75	117	167	109

The Covid pandemic and restrictions have had an impact on both reporting years (2020/21 and 2021/22) making a comparison year on year very difficult. Even though there is some progress with re engagement and access to programmes and activities it is still significantly less than pre Covid.

During April 2021 – March 2022

- 11,818 people accessed the Service, 1,313 of whom were from the Inner West.
- Supported 3,473 people into work, 405 of whom were residents from the Inner West. Customers were supported into work across all sectors with the largest numbers in health and care, food retail, logistics, distribution, and transport.
- Supported 2,485 people to improve their skills, 264 of whom were from the Inner West.

Leeds Employment Hub is a single point of contact for all funded programmes and Jobshops that provides tailored and comprehensive support into employment or education to all Leeds residents. Employment Hub Advisors deliver the programme by providing one to one support, tailored preventative and remedial support to Leeds residents who are disadvantaged in the labour market.

The Employment Hub Advisors are co-located within 10 Jobcentres Plus across the City. All Jobshops are open, 5 days a week for face to face appointments which include Hawksworths, Armley and City Centre Community Hubs. There is also a pop up Jobshop Thursdays at Bramley Community Hub, 9:00 – 5:00.

The Service has several communication channels and social media accounts that promotes events, jobsfairs, job vacancies, Apprenticeships and courses. Please link to our accounts:

Facebook: <https://www.facebook.com/eandsleeds>

Twitter <https://twitter.com/eandsleeds>

Instagram <https://www.instagram.com/eandsleeds>

Opportunities in Leeds is a weekly email service and features live jobs, Apprenticeships and courses. To subscribe please visit: <https://bit.ly/opportunitiesinleeds>

For further information on Employment and Skills services and the support available please visit:

<https://employmentskillsleeds.co.uk>

Future Talent Leeds is launching on Thursday 8<sup>th</sup> September 2022. It is a website which brings businesses, education and skills providers and organisations together to strive for a city where everybody can thrive in a rapidly changing labour market. The website contains the Future Talent Plan, which sets out our ambitions for Leeds around supporting our people and businesses as well as aligning the city's education and training infrastructure. It displays the range of partners which have signed up to the plan, showing what organisations are doing to improve talent and skills in Leeds over the next few years. Organisations are encouraged to use the website to sign up to the plan and pledge their own actions which will be published alongside each other. Also available on the website is live news, case studies and resources for organisations to make use of. The website will be live from 8<sup>th</sup> September:

<https://inclusivegrowthleeds.com/future-talent-plan>

The Adult Learning programme continues to deliver an effective, broad, and inclusive curriculum to support the continuation of learning through an online platform in collaboration with subcontracted partners. Courses were delivered through a range of models to include online, face to face and through distance learning, opening new opportunities for adults to learn and develop their confidence.

Between September 2021 – July 2022, in the Inner West, 50 courses were delivered at 7 venues. 282 residents have completed a course. In addition, there were 149 courses delivered on-line, city wide. From September 2022, there will be a range of online and face to face courses available at community venues, for further information please use the course finder at: <https://leedsadultlearning.co.uk/>

Developing You Health and Wellbeing, a pre-employability programme which helps people to become happier, healthier and move closer towards employment. For residents living in Inner West the courses are being delivered at the Armley Community Hub.

Developing You Learning Disabilities, a pre-employability programme between Employment and Skills, Pyramid of Arts, People Matters and United Response includes work readiness and health and wellbeing. The course is delivered face to face at Thackray Medical Museum.

Between April 2021 – March 2022, 256 new businesses were supported to recruit new staff, provide support for staff facing redundancy and developing initiatives to address staff shortages and filling a high number of vacancies within key sectors.

- Health and Care Sector

The Healthier Working Futures project that was funded through the UK Community Renewal Fund that focused on unemployed / economically inactive young adults (aged 16-25) to raise awareness of the health and care pathway through engagement programmes and taster days delivered by 3<sup>rd</sup> sector organisations. This was a 6-month project that concluded at the end of June and engaged with 625 young people.

- Construction Sector  
A new programme, Construction Ready aimed at getting people into opportunities in construction. The 10-day programme took place 4 - 15 July 2022 at Leeds City College Printworks campus. Planning is taking place for further programmes to be delivered.
- Hospitality Sector  
The Restaurant Ready programme, a 5-day course, aims to upskill individuals to successfully enter the hospitality sector through providing practical experience within Leeds City College's café and restaurant facilities. The programme provides an opportunity for participants to be signposted to work trials and interviews with employers. Planning is taking place for a sixth cohort to be delivered 12 – 16 September 2022.
- Economies for Healthier Lives  
The council was successful for applying for funding from the Health Foundation as part of their Economies for Healthier Lives programme, which has funded four places in the UK to undertake projects that can demonstrate how economic interventions can help to address health inequalities in disadvantaged communities. The Leeds project, Good Jobs, Better Health, Fairer Futures, aims to strengthen connections between the Leeds Inclusive Anchors Network of large civic institutions (including the council, NHS Trusts, universities and colleges, and utilities) and the city's most disadvantaged communities through economic measures such as quality jobs, skills development or the creation of new businesses.

### Events

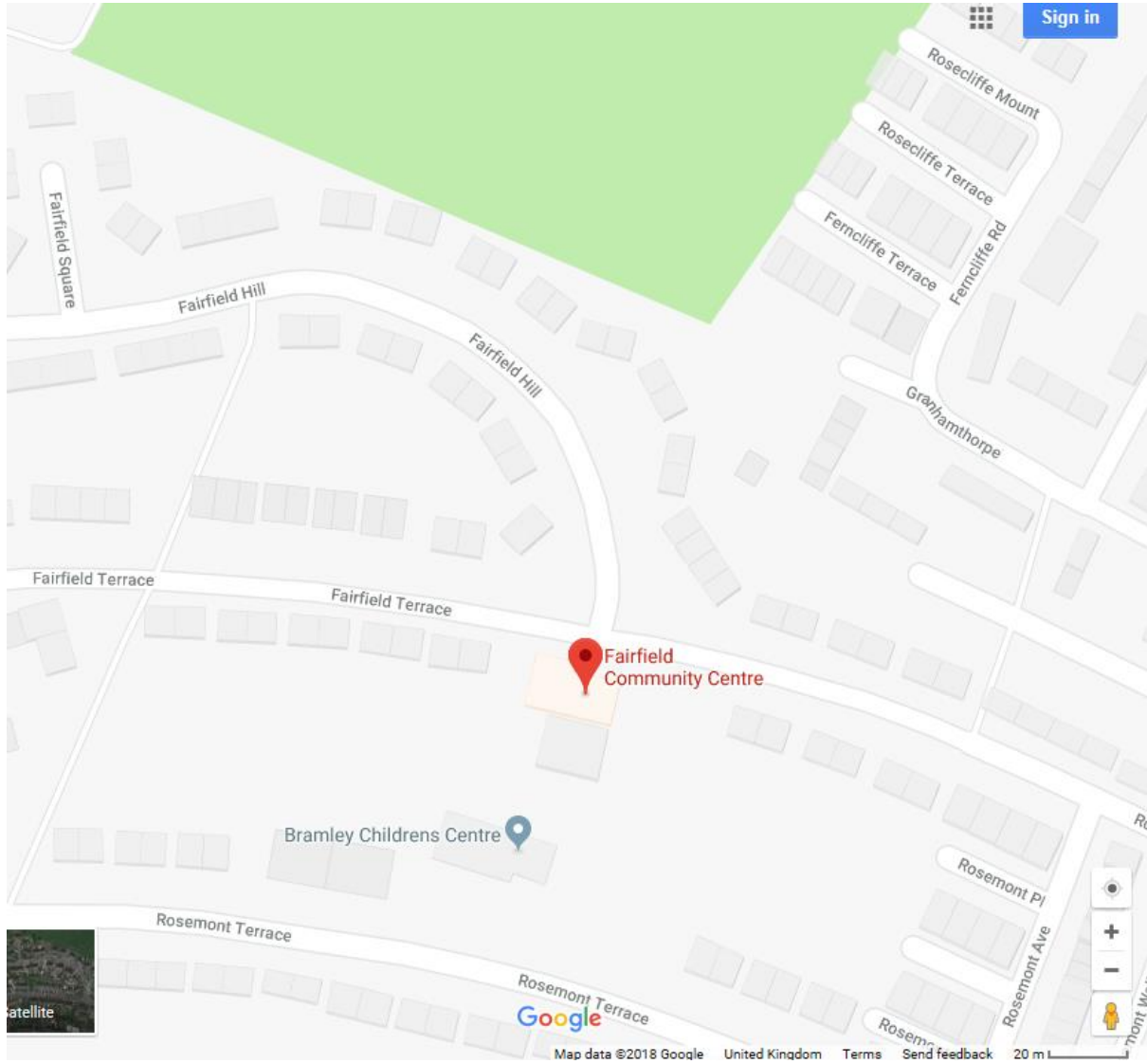
- **SEND (Special Educational Needs and Disabilities) Next Choices** event took place at Leeds First Direct Arena on 23<sup>rd</sup> June 2022. This was the first time a city-wide event aimed at supporting young people who have special educational needs and disabilities has taken place. A total of 66 exhibitors participated, offering jobs, Apprenticeships, volunteering, training opportunities and wider support and 1,800 young people attended.
- **Jobsfair** took place on Thursday 18<sup>th</sup> August 2022 in the City Centre Community Hub. A range of vacancies and opportunities were promoted with Leeds City Council, the Army, Plusnet, Aspire Healthcare, and First Direct. Jobshop staff were in attendance to support people with CVs and job applications. Information was also available from training providers, such as Prince's Trust, Scope, Get Technology Together, and Jobcentre Plus for those wanting to improve their skills.
- **Leeds Digital Careers Festival** a week-long festival and recruitment event will be held between 12 –16 September 2022 and will be aimed at those new to the digital sector, eager to find a job or training opportunities in the wide range of digital technology organisations which the city has to offer. Roadshows with a range of workshops and sessions hosted by local employers and providers will be taking place in several locations across the city including Armley Community Hub. An event will also be held at Leeds First Direct Arena on 15<sup>th</sup> September 2022, to book please visit: <https://leedsdigitalcareersfestival2022>

In the lead up to the festival in September, a number of Tech, Coffee and Chat sessions were held over the summer which included Getting Around Your Computer or Smartphone, Introduction to Coding and How to Keep Yourself and Your Family Safe Online at the Armley Community Hub.

- **Leeds Creative Skills Festival (LCSF)** will take place 14-18 November 2022 which will showcase opportunities within the creative and culture sector, with the main event at the First Direct Arena on the 17<sup>th</sup> November 2022. The LCSF is aimed at young people aged 16-24 to encourage take up from school leavers and graduates to retain talent in the city. There will be a range of activities and events from educational engagement activities, visits and site tours, work experience opportunities to support to the sector on how to recruit a diverse workforce and Apprentices, information about self-employment and freelancing and Q&A panel session(s). A booking link will be published and promoted nearer the time.

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Fairfield Community Centre  
Fairfield Terrace  
Bramley  
LEEDS  
LS13 3DQ.



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